**MIDDLE EAST TECHNICAL UNIVERSITY OVERSEAS EXCHANGE STUDENT CONTRACT**

Name / Surname:

Place of Birth / Date:

Home Address:

Telephone Number:

 E-mail Address:

Exchange Country / University:

 I am a student, ID number: …........... at the Faculty / Institute of …………, Department of …………….. at Middle East Technical University. I have been placed to participate in Overseas Exchange Program for 2020-2021 Academic Year in Fall / Spring semester at …………. University (COUNTRY).

Within this scope, I have learnt my rights & obligations regarding this program thoroughly through information sessions organized by METU International Cooperations Office (ICO), information packages distributed, from METU ICO webpage, from advisor meetings that I attended, from Outgoing Student Orientation Program and via the e-mails sent from METU ICO Advisors.

Rules regarding Overseas Exchange Student Mobility:

* It is obligatory that there be left at least 30 ECTS / 5 course load in the semester when students will benefit from Overseas Exchange Program.
* It is mandatory that students take at least 30 ECTS / 5 courses before participating in Overseas Exchange Student Program.
* In course changes during the mobility, the abovementioned rules are considered.
* It is mandatory to have successfully passed 20 ECTS (out of 30 ECTS) or 3 courses (out of 5) upon the end of Overseas Exchange Program.
* After the return of Overseas Exchange Program, in order to transfer credits & courses taken to METU, students should consult with the related academic units about course transfer.
* It is obligatory to submit documents indicating certification of admission to ICO advisor(s). ( **e.g.** original Certificate of Attendance)
* In the event that one or some of the rules mentioned above are violated, the tuition fee exemption of students may be cancelled, and the students may be asked to pay their tuition fees.

I confirm that I am aware of the rules, regulations and obligations stated above and I assure that I will submit all required documents and information to ICO within the decided times

For the name of Overseas Exchange participant: …………………………………………….

 Signature:

 Date:

Place: Ankara