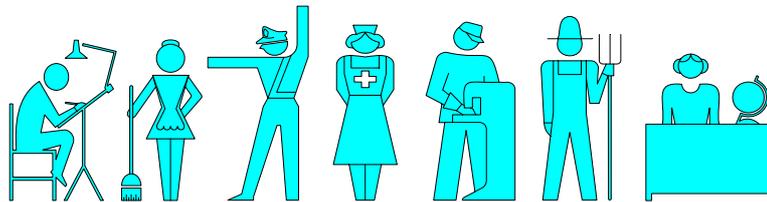


# ***Fields of Education and Training***

## ***Manual***



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# **Introduction**

## **Background**

The International Standard Classification of Education (ISCED) has been designed as an instrument suitable for assembling, compiling, and presenting statistics of education both within countries and internationally. The system has recently been revised and updated, and the 'new' ISCED was introduced in 1997 (ISCED 97).

The ISCED system is built up by classifying each educational programme by field of education and by level. This manual deals with the classification into fields.

The manual is the outcome of an EUROSTAT project carried out in close co-operation with UNESCO and OECD but not yet adopted by the UNESCO General Conference and thus not forming an integral part of ISCED 97 although it is based on it.

## **Fields of Education**

ISCED 97 contains 25 two-digit fields of education. The classification presented here uses a three-digit code in a hierarchical system for classifying fields of education, where the two-digit level is the ISCED 97 fields of education<sup>1</sup>. It is mainly the first two digits that will be used in international data collection. However, the third digit gives a more flexible system, and other aggregations based on the third digit may be used in ad hoc data collections to suit specific purposes. It is also believed that the more detailed fields at the three-digit level will bring a better understanding when allocating programmes into the two-digit fields.

The third digit is also intended for national purposes. Countries which have not developed comprehensive national classification system may adopt it as it stands or modify it to suit national conditions.

CEDEFOP and EUROSTAT<sup>2</sup> developed the 'Fields of training' system for classifying vocational education and training in 1997-1998. It should be emphasised that the 3-digit level of fields in the classification presented here has been synchronised with the 'Fields of training' classification. That is also the reason for calling this manual **Fields of Education and Training**. There are some small differences compared to the manual on Fields of Training. Such changes are clearly marked in this manual.

## **Aim of the Manual**

The availability of a common classification is only the first step towards the collection of comparable data. The second step is to ensure a consistent application of the classification across countries. Thus, it is the aim of this manual to offer clear guidelines on how to apply the classification for fields of education and training. This

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<sup>1</sup> A few small changes compared to ISCED 97 in the names of the fields of education has been made in order to try to clarify the content of these fields.

<sup>2</sup> CEDEFOP= European Centre for the Development of Vocational Training. EUROSTAT= Statistical office of the European Communities

is done by both specifying a number of rules to be observed and by providing detailed lists of examples.

It should in principle be possible to classify all education programmes, both initial and continuing education, both general education and vocational training, into one and only one field of education and training. When doing this, some decisions have to be made. With the help of this manual, all countries should hopefully be in a position to make similar decisions.

## Structure and Rationale of the Classification

### Structure for fields of education and training

<i>Broad fields</i>	<i>Narrow fields</i>	<i>Detailed fields</i>	<i>Programmes/Subjects</i>
x	xx	xxx	.....
		xxx	.....
		.....	.....
		xxx	.....
		xxx	.....
		.....	.....
	xx	xxx	.....
		xxx	.....
		.....	.....
		xxx	.....
		xxx	.....
		.....	.....

### The Structure of the Classification System

This classification of fields uses a 3-digit code in a hierarchical system for classifying fields of education and training – one for ‘broad fields’, one for ‘narrow fields’ and one for ‘detailed fields’. There are 9 broad fields, 25 narrow fields and about 80 detailed fields.

The 2-digit level (the narrow fields) will normally be used by the international organisations when collecting data, and the term ‘fields of education’ usually refers to this level. The 2-digit level or the narrow fields are the same as the ISCED 97 fields of education. The 3-digit level (the detailed fields) are referred to as ‘fields of education and training’. To summarise:

<u>Digits</u>	<u>Names of fields</u>		<u>Amount of fields</u>
1-digit	Broad field		9
2-digit	Narrow field	Fields of education (ISCED 97)	25
3-digit	Detailed field	Fields of education and training	≅80

### Fields - independent of level

It is worth mentioning that the fields are not defined within levels, but are independent of levels. It is recognised, however, that not all fields appear at all levels.

## ***Rationale of the Classification; Subject content approach***

**Fields of Education and Training** is defined as the subject matter taught in an educational programme. The rationale of the classification for fields of education and training is the subject content approach. The programmes are put together by closeness in subject matter content. The programmes are aggregated to detailed, narrow and broad fields, based on 'knowledge closeness'. It must be emphasised that it is the **main subject content** of the programme which decides into which field it should be classified.

Thus, the distinction between fields does not take into account the personal purposes of the participation in the programmes (pleasure, leisure, to get a job etc.), nor is the intended occupation explicitly taken into account.

In developing the structure of the field classification the following criteria were used in priority order when trying to decide 'closeness in subject matter content':

- \* Theoretical content, which is by far the most important criteria.
- \* Purpose of learning,
- \* Objects of interest,
- \* Methods and techniques,
- \* Tools and equipment.

More details on the rationale of this classification may be found in Appendix 1.

### ***General, broad programmes at secondary level***

General, broad programmes at secondary level which cover a range of subjects such as languages and literature, social science, natural science, mathematics, arts, physical education etc. should be classified into 010 'Basic / broad, general programmes'. This should be the case even if there is some concentration on a certain category of subject matter such as humanities, social science, natural science etc.

*Example:* A broad, general programme at secondary level, mainly preparing for further studies and covering a wide range of subjects should be classified into field 010 'Basic / broad, general programmes', even if some emphasis is given on e.g. humanities.

### ***Vocational programmes including supporting subjects***

In some long vocational programmes, often at upper secondary school, more time may be devoted to several other supporting subjects than the 'intended occupation' subject. Such programmes should all the same be classified into the appropriate vocational field.

*Example:* A health care programme should be classified into field 723 'Nursing and caring', even if more time altogether is devoted to other subjects than 'nursing and caring' subjects.

### ***Teacher training programmes with a subject-matter speciality***

Teacher training programmes consisting primarily of a subject-matter speciality should be classified as teacher training, even if the main content is a subject-matter speciality. When using the 3-digit level, these programmes should be classified into 145 'Training for teachers with subject specialisation' or 146 'Training for teachers of vocational subjects'.

### ***Educational programmes for engineers***

Educational programmes for engineers should normally be included in some of the fields under 52 'Engineering<sup>3</sup> and engineering trades' or, if civil engineer / constructional engineer, under 58 'Architecture and building'. This should be the case even if these programmes are oriented towards computing, media techniques, environmental protection, textiles, food etc., if the emphasis is on designing and constructing machinery, engines, electrical devices, electronics, computers etc. or buildings, roads and bridges.

### ***Manufacturing programmes***

Manufacturing programmes should be classified into the appropriate field under 52 'Engineering and engineering trades' if the emphasis is towards the engineering industry, i.e. on metals, mechanics, machinery, engines, electrical devices etc.

Other manufacturing programmes should be classified under 54 'Manufacturing and processing'. This is the case for programmes with emphasis on manufacturing specific products such as food, textiles, shoes, paper, furniture, glass, plastic etc., However, manufacturing of metal products is excluded from 54 and included in field 521 'Mechanics and metal work'.

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<sup>3</sup> Note that Engineering is a much broader concept than Engineer, who works as a professional in Engineering, but many other categories also work in this field and there is no level difference intended between field 52 and 54.

### **Fields of Education and Training**

<b>Broad fields</b>	<b>Narrow fields</b>	<b>Detailed fields</b>
0 General <sup>4</sup> Programmes	01 Basic / broad, general programmes 08 Literacy and numeracy 09 Personal skills	010 Basic / broad general programmes 080 Literacy and numeracy 090 Personal skills
1 Education	14 Teacher training and education science	(141 <sup>5</sup> <i>Teaching and training = 143+144+145+146</i> ) 142 Education science 143 Training for pre-school teachers 144 Training for teachers at basic levels 145 Training for teachers with subject specialisation 146 Training for teachers of vocational subjects
2 Humanities and Arts	21 Arts  22 Humanities	211 Fine arts 212 Music and performing arts 213 Audio-visual techniques and media production 214 Design 215 Craft skills  221 Religion 222 Foreign languages 223 Mother tongue (224 <i>History, philosophy and related subjects = 225+226</i> ) 225 History and archaeology 226 Philosophy and ethics
3 Social sciences, Business and Law	31 Social and behavioural science  32 Journalism and information  34 Business and administration  38 Law	311 Psychology 312 Sociology and cultural studies 313 Political science and civics 314 Economics  321 Journalism and reporting 322 Library, information, archive  341 Wholesale and retail sales 342 Marketing and advertising 343 Finance, banking, insurance 344 Accounting and taxation 345 Management and administration 346 Secretarial and office work 347 Working life 380 Law
4 Science, Mathematics and Computing	42 Life science  44 Physical science  46 Mathematics and statistics	421 Biology and biochemistry 422 Environmental science  441 Physics 442 Chemistry 443 Earth science 461 Mathematics 462 Statistics

<sup>4</sup> 'General' in this context refers to 'general' as opposed to 'specialised', and has **not** the explicit meaning of 'general' as opposed to 'vocational'.

<sup>5</sup> This field (and the other fields within brackets) is used in the EUROSTAT and CEDEFOP 'Fields of training' classification system for vocational education and training. Its' sub-division used in the present classification is shown within in the brackets.

<b>Broad fields</b>	<b>Narrow fields</b>	<b>Detailed fields</b>
	48 Computing	481 Computer science 482 Computer use
5 Engineering, Manufacturing and Construction	52 Engineering and engineering trades  54 Manufacturing and processing  58 Architecture and building	521 Mechanics and metal work 522 Electricity and energy 523 Electronics and automation 524 Chemical and process 525 Motor vehicles, ships and aircraft 541 Food processing 542 Textiles, clothes, footwear, leather 543 Materials (wood, paper, plastic, glass) 544 Mining and extraction  581 Architecture and town planning 582 Building and civil engineering
6 Agriculture and Veterinary	62 Agriculture, forestry and fishery  64 Veterinary	621 Crop and livestock production 622 Horticulture 623 Forestry 624 Fisheries  641 Veterinary
7 Health and Welfare	72 Health  76 Social services	721 Medicine <i>(722 Medical services = 725+726+727)</i> 723 Nursing and caring 724 Dental studies 725 Medical diagnostic and treatment technology 726 Therapy and rehabilitation 727 Pharmacy  761 Child care and youth services 762 Social work and counselling
8 Services	81 Personal services  84 Transport services  85 Environmental protection  86 Security services	811 Hotel, restaurant and catering 812 Travel, tourism and leisure 813 Sports 814 Domestic services 815 Hair and beauty services  840 Transport services  851 Environmental protection technology 852 Natural environments and wildlife 853 Community sanitation services  861 Protection of persons and property 862 Occupational health and safety 863 Military and defence
<p><i>'0' is used in the third position when there is only one detailed field for the corresponding narrow field or when classifying broad programmes comprising parts from -at least three of the detailed fields, and none of the detailed fields is dominating (see also 'Interdisciplinary and broad programmes on page 12).</i></p> <p><i>'9', '99' or '999' should be used in data collection if the field is not known or unspecified.</i></p>		
<p><b><i>Relation to other classifications and ISCED 97 dimensions</i></b></p>		

### ***Programme orientation and fields***

Programme orientation (general, vocational and pre-vocational education) and fields are two **different** dimensions in ISCED 97 and must not be confused.

Many programmes which are classified as General education under Programme orientation should be classified by their main subject in fields. Example: An educational programme in mathematics may be general education for programme orientation, but the field should be 461 'Mathematics'.

### ***Differences compared to fields of training***

When creating fields of training a third digit was added to divide most of the two-digit ISCED-fields, especially fields in areas with a lot of VET (Vocational Education and Training). 'Academic' fields, that is fields where it was believed there was not much VET, were kept undivided. In the classification presented here 'academic' fields have also been sub-divided and thus giving a more 'balanced' field classification.

<u>Field of training</u>	<u>Field of education and training</u>
141 Teaching and training	143+144+145+146
224 History, philosophy and related subjects	225+226
310 Social and behavioural science	311+312+313+314
420 Life science	421+422
440 Physical science	441+442+443
460 Mathematics and statistics	461+462
722 Medical services	725+726+727
850 Environmental protection	851+852+853

A few minor changes in the names of the fields of training have also been made in order to make them clearer.

The only 'major' change of content is **Environmental science**, which in fields of training is classified together with Environmental protection under field 850, while in this classification Environmental science/Ecology is classified under Life science in field 422. The reason being that this is considered a more correct classification according to the criteria used. There are also a few other small changes, but the changes are not believed to make any difference in the statistics on vocational education and training.

Compared to Fields of training it has been made clearer in this manual that broad general programmes at upper secondary level with some emphasis on e.g. humanities, social sciences, natural science without neglecting other fields of knowledge should be classified under field 010 'Basic broad/general programmes'.

### ***Relation to ISCO-88***

The International Standard Classification of Occupations (ISCO-88) provides a system for classifying and aggregating occupational information obtained by means of population censuses and other statistical surveys, as well from administrative records.

The framework necessary for designing and constructing ISCO-88 has been made on two main concepts: the concept of the kind of work performed (job) and the concept of skill.

*Job* – defined as a set of tasks and duties executed by one person – is the statistical unit classified by ISCO-88. A set of jobs whose main tasks and duties are characterised by a

high degree of similarity constitutes an occupation. Persons are classified by occupation through their relationship to a past, present or future job.

*Skill* - defined as the ability to carry out the tasks and duties of a given job - has for the purpose of ISCO-88 the following dimensions:

1. Skill level - which is a function of the complexity and range of the tasks and duties involved.
2. Skill specialisation - defined by the field of knowledge required, the tools and machinery used, the materials worked on or with, as well as the kinds of goods and services produced.

Four broad skill levels were defined and made operational by using ISCED 76.

Obviously, there are connections between ISCO-88 and ISCED-fields, but it should be remembered that they classify different statistical units using different criteria. Fields try to classify educational programmes by subject content and ISCO-88 classifies jobs (occupational information) using the concepts mentioned above. A cross tabulation of e.g. census data by ISCED-fields and ISCO-88 should reveal interesting and valuable statistical information for education planners and decision makers.

## ***Inter-disciplinary and broad programmes***

### ***Inter-disciplinary programmes***

'Inter-disciplinary programmes' has here the meaning of programmes combining (generally **two**) fields of education and training. For these programmes (see *example 1 to 3*), the 'majority rule' should be used, that is the subject that dominates decides into which field the programme should be classified. The criteria for dominating is normally the time used on the subject.

*Example 1: A programme consisting of both political science (313) and economics (314) should be classified according to which of the subjects dominates, that is on which subject most of the time is spent.*

In *Example 2* subjects also fall into the same field of education but in two different fields of education and training. Also in this example, use the majority rule. The programme is not broad enough to be considered as a 'broad programme' according to the definition given below.

*Example 2: A programme combining study of retail sales with study of office work should be classified according to which of the fields dominates; 341 'Wholesale and retail sales' or 346 'Secretarial and office work'.*

In *Example 3* below subjects fall into two different narrow fields (2-digit level). Use the majority rule; you are more or less obliged to do that as there is no other solution (except 999).

*Example 3: A programme that mainly includes subjects within the area of computer science should be allocated to field 481 ('Computer science') even if a certain amount of computer engineering (field 523 'Electronics and automation') is included.*

### ***Broad programmes***

'Broad programmes' here means that an education or training programme comprises parts from several - **at least three** - fields of education and training, mainly within the same field of education, and none of the fields of education and training is clearly dominating. These broad programmes should be classified by using '0' as the third digit<sup>6</sup>.

Note that the '0' in the third position will be used for information about broad programmes, and it should not be used as a rest code. Note that a '0' in the second position is in principal not allowed.

*Examples 4: A programme in business and administration, consisting of management, financing, sales and marketing etc. should be classified as 340 'Broad programmes in business and administration'.*

Programmes aiming at one specific vocational field consisting also of supporting subjects from other fields are *not* considered as broad programmes in this context.

*Example 5: In a programme in electrical installation, more time may be devoted to other supporting subjects (language, mathematics, natural science etc.) than the*

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<sup>6</sup> This is applicable only for the fields of education (two-digit fields) that are divided into three or more fields of education and training, and is expected to be used especially under 34 'Business and administration' and 52 'Engineering and engineering trades'

*intended vocational subject. However, this programme should be classified as 522 'Electricity and energy' and not as a broad programme.*

### **Not specified or not able to classify**

As a last resort, the '9' may be used in the third position if available information about a programme is not available or if a specific programmes is not possible to classify into any of the detailed fields. A '9' in the second position is in principal not allowed<sup>7</sup>, except that in data collections on the 2-digit level, '99' can be used if the 2-digit field is not known.

*Example 6: A programme in engineering where more information is not available should be classified as 529.*

### **How to Use the Manual**

1. When classifying an educational programme or a group of programmes, look at the overview of the classification on pages 8–9. Start by deciding into which broad field it should be classified into. Go on and look at the narrow fields. In many cases, it is more or less obvious which of the fields the programme belongs to.
2. When you have found an appropriate narrow field, check the description given for each detailed field to confirm that it is the right narrow field – and if wanted also the right detailed field – that has been chosen.
3. If it is not obvious into which field a programme should be classified, or if you need more help, look up the name of the programme in the alphabetical code list (appendix 4). Then, check the description given for the detailed fields to see if it is the right code.
4. You may also use the rationale of this classification (see appendix 1) in order to allocate the programme. In cases where particular problems are encountered in the application of the field classification, it would be appreciated if they could be brought to the attention of the organisations responsible for co-ordinating the data collection, so as to allow for the improvement of the field manual in the future.

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<sup>7</sup> In the Fields of Training manual both '9' and '0' are allowed in the second position. This means that exceptionally a '0' or a '9' may be allowed in the second position. The decision depends on the needs of each data collection and should be clearly indicated in the relevant implementation instructions. For example, in the UOE data collection a '0' or a '9' in the second position is **not** allowed.

## Field Descriptions

*This part of the manual describes each field of education and training with regard to the subject content of the field. When classifying programmes, it is very important to look at these descriptions of the content and see which field best corresponds to the programme (programme group) that is to be classified.*

*If classifying only from the names of the programmes, large mistakes may be made. Especially, this is the case with some popular terms like ‘communication’, ‘management’ etc, which are used in many contexts. Also, a programme name might have different meanings in different countries. So, be careful with the names of the programmes and, as far as possible, consider the main subject content of the programmes instead.*

*Note that the lists of programmes given under each field description below are not complete. At the end of the manual (appendix 3) a more comprehensive list of programmes/subjects is found.*

*It should be pointed out that the codes 140, 210, 220, 310, 340, 440, 520, 540, 620, 720, 810, 850 and 860 are implementations of the ‘0’ in the third position mentioned in the footnote in the table presenting an overview of the field classification.*

### 0 General Programmes

‘General’ in this context refers to basic and personal skills (‘general’ as opposed to ‘specialised’), and has not explicit the meaning of ‘general’ as opposed to ‘vocational’.

This category 0 ‘General programmes’ must not be used as a residual category. Programmes with a **subject emphasis** should be classified in fields 1 to 8.

Countries may be asked to report which programmes they have classified as 0 ‘General programmes’, especially at ISCED level 3. Educational programmes at levels 4, 5, and 6 should only by way of exception be classified here.

#### 010 Basic / broad, general programmes

**Basic / broad, general programmes** are programmes designed to give a basic education in reading, writing and arithmetic along with an elementary understanding of other subjects such as history, geography, natural science, social science, art and music, and in some cases religious instruction is featured. Basic programmes are normally given at primary and lower secondary level. Broad, general programmes at upper secondary level are also classified here – which should be the case even if there is some concentration on a certain category of subject matter such as humanities, social science, natural science etc. Vocational programmes are included only by way of exception. Programmes with the following main content are classified here:

- Basic programmes
- Broad, general programmes
- General programmes with no special subject emphasis

Inclusions:

*Broad, general programmes* at upper secondary level (in some countries at lower secondary level) with some *emphasis on e.g. humanities, social science, natural science* without neglecting other fields of knowledge are included in this field. In some countries such programmes are given in a kind of modular system. These programmes should also be classified here.

Exclusions:

Programmes that are considered as general in the program orientation meaning (non-vocational) but have a clear emphasis on a subject or a group of subjects are excluded from this field and are included in one of the fields 1-8, depending on the subject.

**080 Literacy and numeracy**

*Literacy and numeracy* are programmes arranged mainly for illiterate **adults**, designed to teach basic reading, writing and sometimes arithmetic. The typical age range can be used to distinguish between field 010 'Basic / broad, general programmes' and this field. Programmes with the following main content are classified here:

- Basic remedial programmes for adults
- Literacy
- Numeracy

**090 Personal skills**

*Personal skills* programmes can be defined by reference to the effects on the individual's capacity (mental, social etc.). This field covers personal skills programmes, not included in 010 'Basic / broad, general programmes' or 080 'Literacy and numeracy', giving key competencies and transferable skills. Programmes with the following main content are classified here:

- Argumentation and presentation
- Assertiveness training
- Communication skills
- Co-operation
- Development of behavioural capacities
- Development of mental skills
- Job-seeking programmes
- Public speaking
- Self esteem skills
- Social competence
- Time management

Inclusions:

Education and training in *leadership* in the context of *personal development* is included in this field.

Education and training related to the *working place* or to the *assignments* is included in this field if it has more to do with personal development than work development.

Programmes for the intellectually disabled on how to *cope with their daily life* are included here

Exclusions:

Study of *leadership* in the context of *management* is excluded from this group and included in field 345 'Management and administration'.

# 1 Education

## 140 *Teacher training and education science (broad programmes)*

*Teacher training and education science (broad programmes)* is the study of pedagogical theory combined with practice of teaching without specialising in basic teaching, special subject teaching, vocational teaching etc. Broad programmes with the following main content are classified here:

- Teacher training, general
- Practical pedagogical courses, general

## 142 *Education science*

*Education science* is the study of the learning process and the theories, methods and techniques of imparting knowledge to others. Programmes with the following main content are classified here:

- Didactics
- Education science
- Educational assessment, testing and measurement
- Educational evaluation and research
- Pedagogical sciences

### Exclusions:

*Teacher training programmes* which combine education science with the practice of teaching are excluded from this field and included in the some of the fields for teacher training (143-146).

## 143 *Training for pre-school teachers*

*Training for pre-school teachers* is the study of the theories, methods and practice of teaching children between approximately 3-7 years of age within formal school settings at pre-primary level. Programmes with the following main content are classified here:

- Early childhood teaching
- Pre-primary teacher training

## 144 *Training for teachers at basic levels*

*Training for teachers at basic levels* is the study of the theories, methods and practice of giving children between normally 5-15 years of age a sound basic education in reading, writing and mathematics along with an elementary understanding of other subjects such as history, geography, social science etc. Subject specialisation should be stressed less than in field 145 'Training for teachers with subject specialisation'. The study of teaching children with special needs is included in this field, likewise the study of teaching adults basic reading and writing and teaching immigrants the basics in their home language. Programmes with the following main content are classified here:

- Class teacher training
- Home language teacher training
- Primary teaching
- Teacher training for children with special need

### Inclusions:

The study of *teaching adults basic reading and writing* is included in this field.

### **145 Training for teachers with subject specialisation**

**Training for teachers with subject specialisation** is the study of the theories, methods and practice of teaching a special subject, mostly at secondary or higher levels. Programmes included in this field often comprise study also of the subject/subjects that are going to be taught. Programmes with the following main content are classified here:

Secondary teaching  
Teacher training – theoretical subjects, e.g. English, Mathematics, History

Inclusion:

Teacher training programmes with *both a vocational and a theoretical subject* is included in this field.

Exclusions:

Teaching programmes in *vocational, practical and artistic subjects* is excluded from this field and included in field 146 ‘Training for teachers of vocational subjects’<sup>8</sup>.

### **146 Training for teachers of vocational subjects**

**Training for teachers of vocational subjects** is the study of the theories, methods and practice of vocational/practical teaching and training. Training for music teachers, art teachers and other teachers in aesthetic subjects are included, likewise training for teachers in physical training. Programmes with the following main content are classified here:

Teacher training – arts and crafts  
Teacher training – commercial subjects  
Teacher training – music  
Teacher training – nursing  
Teacher training – physical training  
Teacher training – technical subjects  
Driving instructor training  
Training of instructors at companies  
Training of trainers

Inclusions:

Training of *driving instructors* is included in this field. Training of *trainers for work* is included in this field.

Exclusions:

Training of *sport trainers* is excluded from this field and included in field 813 ‘Sports’.

Teacher training programmes with *both a vocational and a theoretical subject* is excluded from this field and included in field 145 ‘Training for teachers with subject specialisation’.

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<sup>8</sup> In some cases it may be difficult to differentiate between field 145 and 146, but it should be pointed out that it is the **subject** the teacher is trained to teach which decide the field, not the type of school (all subjects in vocational programmes are not vocational subjects).

## 2 **Humanities and Arts**

### 210 **Arts (broad programmes)**

**Arts (broad programmes)** is the study of arts without specialising in any of the detailed fields. Broad programmes with the following main content are classified here:

- Arts
- Arts and crafts

### 211 **Fine arts**

**Fine arts** is the study of visual forms of creative expressions, dealing with theory, history, techniques, performance and production in fine arts. Programmes with the following main content are classified here:

- Art theory
- Etching
- Fine art printmaking
- History of art
- Painting
- Philosophy of art
- Sculpture

#### Exclusions:

Training in *ceramics, pottery etc* is excluded from this field and included in field 215 'Craft skills'.

Study of *architecture* is excluded from this field and included in field 581 'Architecture and town planning'.

*Teacher training* in arts is excluded from this field and included in field 146 'Training for teachers of vocational subjects'.

### 212 **Music and performing arts**

Music and performing arts is the study of the principles and techniques associated with performance involving music, speech, movement, mime, characterisation, improvisation and stage craft. Programmes with the following main content are classified here:

- Acting and directing
- Choreography
- Circus
- Composition (music)
- Conducting (music)
- Dance (art)
- Drama
- History of film and theatre
- History of music
- Music
- Theatre

#### Inclusions:

Study of music and performing arts *history and theory* is included in this field.

#### Exclusions:

*Teacher training* in music and other performing arts is excluded from this field and included in field 146 'Training for teachers of vocational subjects'.

## 213 **Audio-visual techniques and media production**

**Audio-visual techniques and media production** is the study of techniques and skills to produce books, newspapers, radio/TV production, film/video production, recorded music production and graphic reproduction. It includes programmes in methods of colour reproduction, photography and computer graphics. Study of combining pictures, words and decorations in the production of books, magazines, posters, adverts etc. is also included. Programmes with the following main content are classified here:

- Bookbinding
- Camera operating
- Compositing (printing)
- Computer type-setting
- Film production
- Graphic design
- Graphic reproduction
- Illustration
- Media techniques
- Multimedia production
- Photography
- Printing
- Publishing design, lay-out
- Radio and TV production
- Recorded music production
- Sound technique
- Type-setting

### Inclusions:

Programmes in *desktop publishing and lay-out* are included in this field.

### Exclusions:

Separate programmes in using *specific software applications* for desktop publishing are excluded from this field and included in field 482 'Computer use'.

Study of *journalism* (wording and content of messages) is excluded from this field and included in field 321 'Journalism and reporting'.

## 214 **Design**

**Design** is the study of creatively combining line, form and fabric in designing and constructing e.g. fashion garments, industrial products and interiors. Programmes with the following main content are classified here:

- Costume design
- Design of industrial products
- Fashion design
- Interior architecture
- Interior design
- Stage designing
- Window dressing

### Exclusions:

Study of *Building design* is excluded from this field and included in field 581 'Architecture and town planning'.

Study of *Industrial design* is excluded from this field if emphasis is given to technical subjects and not to artistic design, and included in the appropriate field under 52 'Engineering and engineering trades'.

*Publishing design* and *graphic design* are excluded from this field and included in field 213 'Audio-visual techniques and media production'.

## 215 **Craft skills**

**Craft skills** is the study of techniques and skills in a chosen aspect of **handicraft**, such as jewellery, pottery, weaving, woodcarving etc. Programmes with the following main content are classified here:

- Ceramics
- Crafts, folk arts and artisanry
- Decorative metal crafts
- Embroidery
- Floristry (flower arranging)
- Glass arts and craft
- Goldsmithing
- Handicrafts
- Jewellery
- Making of musical instruments (not industrial)
- Musical instruments (repairing and tuning)
- Silversmithing
- Stone carving (craft)
- Weaving (craft)
- Woodcarving

### Exclusions:

Study of *industrial production* of pottery, woven materials, embroidery etc. is excluded from this field and included in some of the detailed fields under broad field 5 'Engineering, manufacturing and construction'.

## 220 **Humanities (broad programmes)**

**Humanities (broad programmes)** is the study of humanities without specialising in any of the detailed fields. Education and training programmes with the following main content are classified here:

- Humanities

## 221 **Religion**

**Religion** is the study of religious beliefs, concepts, symbols, expressions, texts and spirituality. Programmes with the following main content is classified here:

- Religious history
- Study of sacred books
- Study of different religions

### Inclusions:

Included in this field are programmes for children and young people, usually given in religious schools or seminars, in monasteries etc, *aiming to develop an interest in the tenets of their religion* and sufficient familiarity with its philosophy to assist in the propagation of their faith.

### Exclusions:

*Basic programmes given in religious schools, seminars etc. containing religious instruction but not emphasising it or leading to a religious vocation, are excluded from this field and included in 010 'Basic / broad, general programmes'.*

## 222 **Foreign languages**

**Foreign languages** is the study of the structure and composition of foreign languages. It includes the study of related cultures, literature and linguistics. Programmes with the following main content are classified here:

Dead languages  
 Foreign languages  
 Interpretation programmes  
 Second languages  
 Translation programmes

*Inclusions:*

Foreign languages is the study of a language being *taught as a foreign language* or a second language. A second language means a national language taught to pupils whose main language is another language.

*Exclusions:*

Programmes teaching the *mother tongue*, even if this language is not the national language (e.g. programmes for immigrants learning their mother tongue) are excluded from this field and included in field 223 'Mother tongue'.

## **223 Mother tongue**

***Mother tongue*** is the study of the native language, including the study of related literature and linguistics. Programmes with the following main content are classified here:

Creative writing  
 Home language  
 Languages, native  
 Mother tongue programmes  
 Sign language

*Inclusions:*

Mother tongue is study of a language *taught as the mother tongue*, even if the language is not the national language of the country, e.g. programmes for immigrants in their home language.

*Exclusions:*

National language programmes are excluded from this field if the language is *taught as a foreign or a second language*, and are then included in 222 'Foreign languages'.

Programmes in *literacy and numeracy* are excluded from this field and included in field 080 'Literacy and numeracy'.

## **225 History and archaeology**

***History*** is the study of past events, especially the political, social and economic development of a country, a continent or the world. Study of comparative literature is included in this field, likewise the study of history of science and ideas. ***Archaeology*** is the study of ancient civilisations by scientific analysis of what is found in the ground. Programmes with the following main content are classified here:

Archaeology  
 Cultural history  
 History  
 History of literature  
 History of science and ideas  
 Museology

*Inclusions:*

Study of *literature in general* (not combined with study of a special language) is included in this field.

Study of *general linguistics* (not related to a the study of a particular language) is included in this field.

Exclusions:

If study of *literature is combined with study of a special language* it is excluded from this field and included in field 222 'Foreign languages' or 223 'Mother tongue'.

Study of *dead languages* (latin etc.) is excluded from this field and included in field 222 'Foreign languages'.

Study of *History of art* is excluded from this field and included in field 211 'Fine arts'.

Study of *Music and performing arts history* is excluded from this field and included in field 212 'Music and performing arts'.

Study of *Economic history/history of economics* is excluded from this field and included in field 314 'Economics'.

## **226 Philosophy and ethics**

**Philosophy and ethics** is the study of philosophy, ethics and related subjects dealing with conception of life. Programmes with the following main content are classified here:

- Ethics
- Logic
- Morals
- Philosophy

Exclusions:

Study of *religion* is excluded from this field and included in field 221 'Religion'.

Study of *Philosophy of arts* is excluded from this field and is included in field 211 'Fine arts'

### **3 Social Sciences, Business and Law**

#### **310 Social and behavioural science (broad programmes)**

*Social and behavioural science (broad programmes)* is the study of social and behavioural science without specialising in any of the detailed fields. Training programmes with the following main content are classified here:

- Behavioural science
- Social sciences

#### **311 Psychology**

*Psychology* is the study of the human mind and behaviour as a result of individual differences, experience and environment. Programmes with the following main content are classified here:

- Psychology
- Psychoanalysis
- Psychotherapy

#### **312 Sociology and cultural studies**

*Sociology and cultural studies* is the study of human beings and the way they behave in groups and in relation to the society. Study of ethnology and social anthropology is included in this field, likewise is the study of human and social geography. Programmes with the following main content are classified here:

- Cultural geography
- Cultural studies
- Demography/population studies
- Gender studies
- Ethnology
- Social anthropology
- Social geography
- Sociology

Exclusions:

*Social welfare* programmes where emphasis is given to practical social work are excluded from this field and included in field 762 'Social work and counselling'.

#### **313 Political science and civics**

*Political science and civics* is the study of government and political principles or practice. Subjects dealing with rights and duties of the citizens are included. Programmes with the following main content are classified here:

- Civics
- Human rights
- International relations
- Peace and conflict studies
- Political history
- Political science

Exclusions:

Study of *political economics* is excluded from this field and included in the field 314 'Economics'.

### **314 Economics**

**Economics** is the study of economic policy, economic theory and economic decision making. Programmes with the following main content are classified here:

- Economic history
- Economics
- Political economy

Exclusions:

Study of economics where emphasis is given to *business studies* is excluded from this field and classified as 340 'Business and administration (broad programmes)'.

### **321 Journalism and reporting**

**Journalism and reporting** is the study of the theory and practices of journalism/reporting as part of the field of mass communication. Journalism and reporting is about the wording and content of messages. It comprises news reporting, writing commentaries and feature stories of public interest etc. Programmes with the following main content are classified here:

- Broadcast journalism
- Information (wording and content)
- Journalism
- Mass communication (wording and content)
- News reporting

Exclusions:

Study of *techniques for mass communication* (e.g. printing and radio/TV production) is excluded from this field and included in field 213 'Audio-visual techniques and media production'.

*Study of lay-out and publishing design* is excluded from this field and included in field 213 'Audio-visual techniques and media production'.

Study of *public relations* is excluded from this field and included in field 342 'Marketing and advertising'.

### **322 Library, information, archive**

**Library, information, archive** is the study of the methods of selecting, acquiring, organising and storing collections of information, and facilitating the use of information. Library programmes are included in this field. Programmes with the following main content are classified here:

- Archival sciences
- Documentation
- Information science
- Library programmes
- Museum documentation

### **340 Business and administration (broad programmes)**

**Business and administration (broad programmes)** is the study of the theory and practice of planning, directing, organising and co-ordinating the resources of private and public organisations and institutions. Programmes with the following main content are classified here:

- Business and administration
- Business economics
- Business studies

Inclusions:

Study of *business and administration* where emphasis is not given towards any of the detailed fields under 34 is included in this field.

Exclusions:

*Business programmes* where emphasis is given to any of the detailed fields under 34 'Business and administration' (management, administration, marketing etc) should be classified according to the specialisation.

**341 Wholesale and retail sales**

***Wholesale and retail sales*** is the study of buying and selling goods and services, including stock management, pricing practice, loss prevention, sale systems and procedures. It includes the study of the workings and current trends of the wholesale and retail industries. Selling of buildings and properties is also included. Programmes with the following main content are classified here:

- Auctioneering
- Consumer services
- Demonstration techniques
- Purchasing
- Real-estate business
- Retailing
- Stock-keeping
- Ware-housing
- Wholesaling

Inclusions:

Study of *buying and selling buildings* and properties is included in this field.

**342 Marketing and advertising**

***Marketing and advertising*** is the study of exchange processes of goods and services between organisations and/or individuals, and the study of consumer behaviour and requirements. It includes the study of the role of product development, pricing, distribution, promotion and sales in order to maximise business performance. Programmes with the following main content are classified here:

- Advertising
- Market research
- Marketing
- Merchandising
- Public relations

**343 Finance, banking, insurance**

***Finance, banking, insurance*** is the study of planning, directing, organising and controlling financial activities and services. It includes the control and monitoring of the financial resources of organisations, institutions and individuals, and the provision of financial services at the corporate and individual level. Programmes with the following main content are classified here:

- Bank teller programmes
- Banking and finance
- Finance theory
- Insurance
- Investment analysis
- Investments and securities
- Pension insurance

Social insurance

Stock-broking

Exclusions:

Study of *actuarial science* is excluded from this field and included in field 462 'Statistics'.

### **344 Accounting and taxation**

**Accounting and taxation** is the study of maintaining, auditing and recording financial transactions. Programmes with the following main content are classified here:

Accounting

Auditing

Bookkeeping

Tax accounting

### **345 Management and administration**

**Management and administration** is the study of planning, directing and operating the functions and activities of organisations and institutions. Programmes in management also including administration, economics, finance etc. are included in this field if emphasis is given to management and administration. Programmes with the following main content are classified here:

Administration

Educational management

Employment management

Logistic management

Management science

Office management

Organisational theory and behaviour

Personnel administration

Personnel management

Start your own business-courses

Training management

Inclusions:

Study of *leadership in the context of management* is included in this field.

Exclusions:

Training of *leadership in the context of personal development* is excluded from this field and included in field 090 'Personal skills'.

Study of *administration in the meaning of office work* is excluded from this field and included in field 346 'Secretarial and office work'.

### **346 Secretarial and office work**

**Secretarial and office work** is the study of administrative procedures and practises, office technology and clerical, shorthand and keyboard skills. Specialised secretarial programmes (bilingual, medical, law, accounting etc) are included if the programme has secretarial work as its objective, rather than work as specialised assistants. Programmes with the following main content are classified here:

Administrative and secretarial services

Clerical programmes

Data entry

Foreign language secretary programmes

Keyboard skills

Legal secretary programmes  
 Medical secretary programmes  
 Operation of office machines  
 Receptionist training  
 Secretarial programmes  
 Shorthand  
 Switchboard operating  
 Typing

Inclusions:

*Broad secretarial programmes* comprising among other things computer courses are included in this field.

Exclusions:

Separate programmes in *using a specific computer software* are excluded from this field and included in 482 'Computer use'.

*Office management* is excluded from this group and included in field 345 'Management and administration'.

*Hotel receptionist* programmes are excluded from this field and included in field 811 'Hotel, restaurant and catering'.

### **347 Working life**

*Working life* is the study of the structure and function of working life. It comprises programmes, mainly given as staff training, related to the working place and to assignments. Programmes with the following main content are classified here:

Company knowledge  
 Introductory courses  
 Clients' needs  
 Organisation at work  
 Quality assurance  
 Trade union courses (general)  
 Work development

Inclusions:

*Staff training* related to the *working place or the assignments* is included in this field if not possible to classify into any other fields.

Exclusions:

Training related to the working place or the assignments is excluded from this field if it has *more to do with personal development* than work development and is included in field 090 'Personal skills'.

*Staff training* which *can be classified* to any other field is excluded from this field and included in the appropriate field. E.g. quality courses should, if technical, be included in the fields under 52 'Engineering and engineering trades'.

Programmes in *work environment* should be included in field 862 'Occupational health and safety'.

Programmes, mostly at tertiary level, dealing with *working life in general* in terms of the labour market, the social partners, industrial psychology etc. are excluded in this field and included in the fields under 31 'Social and behaviour science'.

**380 Law**

**Law** is the study of the principles and procedures for formally maintaining social order, including training for legal professions such as advocate or training for the judicial bench. Programmes with the following main content are classified here:

- Commercial law
- Criminal justice studies
- History of law
- Jurisprudence
- Labour law
- Legal practice
- Notary/Notary's practise

## 4 Science, Mathematics and Computing

### 421 Biology and biochemistry

**Biology and biochemistry** is the study of the structure, function, reproduction, growth, evolution and behaviour of all living organisms. It comprises the study of biological and related sciences, and includes the study of the chemistry of living organisms. Programmes with the following main content are classified here:

- Biochemistry
- Biology
- Botany
- Genetics
- Pharmacology
- Toxicology
- Zoology

Inclusions:

Study of *chemical processes in living organisms* (biochemistry, toxicology, pharmacology etc.) is included in this field.

Exclusions:

Study of *environmental science*, which is study of the relation between living organisms and the environment, is excluded from this field and included in field 422 'Environmental science'.

### 422 Environmental science

**Environmental science**<sup>9</sup> is the study of organisms in relation to one another and to the environment. Programmes with the following main content are classified here:

- Ecology
- Environmental science

Exclusions:

Study of *biology* and *toxicology* is excluded from this field and included in field 421 'Life science'.

### 440 Physical science (broad programmes)

**Physical science (broad programmes)** is the study of physical science without specialising in any of the detailed fields. Broad programmes within the physical science are classified here.

### 441 Physics

**Physics** is the study of properties and interactions of matter and energy. It includes the study of astronomy and space science. Programmes with the following main content are classified here:

- Astronomy
- Optics
- Physics
- Space science

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<sup>9</sup> **Environmental science** is in Fields of training classified together with Environmental protection under field 850, while in this classification Environmental science/Ecology is classified under Life science under field 422. The reason being that this is considered a more correct classification according to the criteria used.

Exclusions:

*Opticians' practice* is excluded from this field and included in field 725 'Medical diagnostic and treatment technology'.

**442 Chemistry**

**Chemistry** is the study of substances and their elements and how they react when combined. Programmes with the following main content are classified here:

- Chemistry
- Organic chemistry

Exclusions:

*Biochemistry* is excluded from this field and included in field 421 'Life science'.

**443 Earth science**

**Earth science** is the study of the composition and structure of earth including the hydrosphere and the atmosphere. Programmes with the following main content are classified here:

- Earth science
- Geography (nature)
- Geology
- Meteorology
- Oceanography
- Seismology

Exclusions:

*Social geography* is excluded from this field and included in field 312 'Sociology and cultural studies'.

**461 Mathematics**

**Mathematics** is study of abstract deductive systems. It includes algebra, arithmetic, geometry, real and complex analysis and applied mathematics. Programmes with the following main content are classified here:

- Algebra
- Geometry
- Mathematics
- Numerical analysis

**462 Statistics**

**Statistics** is the study of collecting, describing, arranging and analysing numerical data. Study of probability theory and actuarial science is included. Programmes with the following main content are classified here:

- Actuarial science
- Mathematical (theoretical) statistics
- Probability theory
- Statistics, applied
- Survey design
- Survey sampling

Inclusions:

Study of *applied statistics* is included in this field.

Study of *mathematical (theoretical) statistics* is included in this field.

Exclusions:

Study of *demography/population studies* is excluded from this field and included in field 312 'Sociology and cultural studies'

### **481 Computer science**

**Computer science** is the study of the design and development of computer systems and computing environments. It includes the study of the design, maintenance and integration of software applications. Programmes with the following main content are classified here:

- Computer programming
- Computer science
- Computer system analysis
- Computer system design
- Informatics
- Network administration
- Operating systems
- Programming languages (Visual Basic, C++ etc.)

Exclusions:

*Computer engineering (hardware)* is excluded from this field and included in field 523 'Electronics and automation'.

Programmes in *using computer applications* are excluded from this field and included in field 482 'Computer use'.

### **482 Computer use**

**Computer use** is the study of using computers and computer software and applications for different purposes. These programmes are generally of short duration. Programmes with the following main content are classified here:

- Computer use
- Software for calculating (spreadsheets)
- Software for data processing
- Software for desk top publishing
- Software for word processing
- Use of Internet

## 5 **Engineering, Manufacturing and Construction**

### 520 **Engineering and engineering trades (broad programmes)**

*Engineering and engineering trades (broad programmes)* is the study of engineering and engineering trades without specialising in any of the detailed fields. Training programmes with the following main content are classified here:

- Engineering
- Engineering industry programmes
- Maintenance engineering

### 521 **Mechanics and metal work**

*Mechanics and metal work* (Engineering and engineering trades) is the study of planning, designing, developing, producing, maintaining and monitoring machines, mechanical plants and systems and metal products. It includes designing and maintaining machines which produce goods and services. The focus of programmes in this field is machines, mechanical systems and metal products. Programmes with the following main content are classified here:

- Gunsmith
- Hydraulics
- Locksmith and safe repairer
- Mechanical engineering
- Mechanical trades programmes
- Metal casting and patternmaking
- Metal fitting, turning and machining
- Metallurgical engineering
- Precision mechanics
- Sheetmetal working
- Steel production
- Tool and die making
- Welding

#### Exclusions:

Study of *motor vehicle mechanics and engineering* is excluded from this field and included in field 525 'Motor vehicles, ships and aircraft'.

### 522 **Electricity and energy**

*Electricity* (Engineering and engineering trades) is the study of installing, maintaining, repairing and diagnosing faults in electrical wiring and related equipment in domestic, commercial and industrial establishments. Installation and maintenance of overhead and underground electrical power distribution networks is included. Energy is the study of energy generation. Programmes with the following main content are classified here:

- Air-conditioning trades programmes
- Climate engineering
- Electrical appliances repairing
- Electrical engineering
- Electrical fitting
- Electrical power generation
- Electrical trades programmes
- Energy programmes
- Gas distribution
- Heating trades programmes
- Nuclear, hydraulic and thermal energy

Power production  
 Powerline installation and maintenance  
 Refrigeration programmes

**Inclusions:**

The study of *installing, diagnosing faults in and repairing heating, air-conditioning and refrigeration equipment* is included in this field.

**Exclusions:**

Study of *vehicle electricity* is excluded from this field and included in field 525 'Motor vehicles, ships and aircraft'.

### **523 Electronics and automation**

***Electronics and automation*** (Engineering and engineering trades) is the study of planning, designing, developing maintaining and monitoring electronic equipment, machinery and systems. It includes designing computers and equipment for communication. Programmes with the following main content are classified here:

Broadcasting electronics  
 Communication systems  
 Communications equipment installation  
 Communications equipment maintenance  
 Computer engineering  
 Computer repairing  
 Control engineering  
 Data processing technology  
 Digital technology  
 Electronic engineering  
 Electronic equipment servicing  
 Network technology  
 Robotics  
 Telecommunication technology  
 Television and radio repairing

**Exclusions:**

*Computer science* (design of computer systems and software applications) is excluded from this field and included in 481 'Computer science'.

### **524 Chemical and process**

***Chemical and process*** (Engineering and engineering trades) is the study of planning, designing, and developing products and processes where chemical and physical changes occur. It includes designing chemical plants and control systems. Programmes with the following main content are classified here:

Biochemical technologies  
 Biotechnology engineering  
 Chemical engineering  
 Chemical process engineering  
 Laboratory technology  
 Oil/gas/petrochemicals processing  
 Plant and machine operation (processing)  
 Process technology

**Inclusions:**

Programmes in *laboratory technology* are included in this field if *emphasis is not given to a specific application*.

**Exclusions:**

*Laboratory technology* programmes are excluded from this field if emphasis is *given to a specific application* (biological, medical, etc.) and are included under appropriate field (420, 725 etc).

Programmes with emphasis on *production of a specific material* are excluded from this field; e.g. programmes with emphasis on *paper processing* should be included in field 543 'Materials (wood, paper, plastic, glass)'.

### **525 Motor vehicles, ships and aircraft**

***Motor vehicles, ships and aircraft*** (Engineering and engineering trades) is the study of designing, developing, producing, maintaining, diagnosing faults in, repairing and servicing motor vehicles, including earth moving equipment and agriculture machines. Typical is the combining of studies in both metal structures and motors. Programmes with the following main content are classified here:

- Air craft engineering
- Air craft maintenance
- Automotive electricity
- Automotive engineering
- Coachwork
- Motorcycle engineering
- Panel beating
- Shipbuilding
- Varnishers/sprayers
- Vehicle building and repairing

#### Inclusions:

Study of *vehicle electricity* is included in this field.

#### Exclusions:

Study of *producing and repairing non-motor vehicles* is excluded from this field and included in 521 'Mechanics and metal work' (e.g. bicycles) or 543 'Materials; wood, paper, plastic, glass' (e.g. boats, non-motor).

### **540 Manufacturing and processing (broad programmes)**

***Manufacturing and processing (broad programmes)*** is the study of manufacturing and processing without specialising in any of the detailed fields. Broad programmes within manufacturing and processing is classified here.

### **541 Food processing**

***Food processing*** (Manufacturing and processing) is the study of processing and packaging of food and beverages, and the equipment and procedures used in the production and distribution of foods. Programmes with the following main content are classified here:

- Baking
- Beer brewing
- Butchering
- Confectionery
- Dairy foods
- Food and drink processing
- Food preservation
- Food science and technology
- Meat processing
- Pastry cooking
- Tobacco processing

Wine production

Inclusions:

Study of *food handling and food hygiene* is included in this field.

Study of *tobacco processing* is included in this field.

Exclusions:

*Restaurant and catering programmes* are excluded from this group and included in field 811 'Hotel, restaurant and catering'.

*Nutritional science* is excluded from this field and included in field 726 'Therapy and rehabilitation'.

## **542 Textiles, clothes, footwear, leather**

***Textiles, clothes, footwear, leather*** (Manufacturing and processing) is the study of the manufacture of textiles, textile and leather products, clothing and related items, shoes and other forms of footwear. Programmes with the following main content are classified here:

- Clothing trades programmes
- Dressmaking
- Footwear making
- Fur making
- Garment production
- Leather processing
- Saddlery
- Shoemaking
- Skins and leather production
- Spinning
- Tailoring
- Textile trades programmes
- Upholstery
- Weaving (industrial)
- Wool science

Exclusions:

*Handicraft programmes* (weaving, embroidery etc.) are excluded from this field and included in field 215 'Craft skills'.

## **543 Materials (wood, paper, plastic, glass)**

***Materials*** (Manufacturing and processing) is the study of the manufacturing of products in wood, paper, plastic, glass or other materials like stone, clay, artificial materials etc. Programmes included in this field have more to do with a specific material than general technical knowledge. Programmes with the following main content are classified here:

- Boat building (non-motor)
- Cabinet making
- Carpentry (not building)
- Ceramics (industrial)
- Furniture making
- Glass working (industrial)
- Industrial diamond production
- Paper manufacturing and processing
- Plastic manufacturing
- Rubber manufacturing
- Timber technology
- Wood machining and turning

Woodwork trades programmes

Exclusions:

Study of *metal work* is excluded from this field and included in field 521 'Mechanics and metal work'.

Study of *building carpentry and joinery* is excluded from this field and included in field 582 'Building and civil engineering'.

Study of *chemical processing in general* is excluded from this field and included in field 524 'Chemical and process'.

Study of *printing and bookbinding* is excluded from this field and included in field 213 'Audio-visual techniques and media production'.

*Handicraft programmes* (glass arts and crafts, woodcarving etc) are excluded from this field and included in field 215 'Craft skills'.

### **544 Mining and extraction**

***Mining and extraction*** (Manufacturing and processing) is the study of planning, developing, assessing and directing the extraction of minerals, oil and gas from the earth. Programmes with the following main content are classified here:

- Coal mining
- Mineral technology
- Oil and gas extraction
- Raw material extraction

Exclusions:

Study of *metallurgical engineering* is excluded from this field and included in 521 'Mechanics and metal work'

Study of *geology* is excluded from this field and included in field 443 'Earth science'.

### **581 Architecture and town planning**

***Architecture*** is the study of the art, science and techniques of building design. It encompasses both utilitarian ends - such as the soundness of the structure and the functional and economic efficiency of the building - and aesthetic considerations. ***Town planning*** is the study of the regulated growth and improvement of towns in both functional and aesthetical points of view. Programmes with the following main content are classified here:

- Architectural urban design and planning
- Architecture
- Building design
- Cartography/Land surveying
- City planning
- Community development
- Landscape architecture
- Structural architecture
- Surveying
- Town and country planning
- Urban planning

Inclusions:

Study of *cartography and surveying* is included in this field

Exclusions:

Study of *interior design* is excluded from this field and included in field 214 'Design'.

The *laying out and construction of* parks and gardens is excluded from this field and included in field 622 'Horticulture'.

## **582 Building and civil engineering**

**Building** is the study of the science, technology and techniques of assembling, erecting and maintaining public, commercial, industrial and residential structures and their fittings. **Civil engineering** is the study of planning, designing, testing and directing the construction of large scale buildings and structures, including systems for transport, water supply, sewage etc. Programmes with the following main content are classified here:

- Bricklaying
- Bridge construction
- Building construction
- Building engineering
- Building technology
- Carpentry and joinery (building)
- Civil engineering
- Constructional metalwork (building)
- Dock and harbour engineering
- Floor and wall tiling
- Floor covering
- Mason and tile setting
- Painting and wall covering
- Plastering
- Plumbing and pipefitting
- Road building
- Water engineering and technology
- Water supply and sewerage engineering
- Ventilation

### Exclusions:

*Installation of electricity* is excluded from this field and included in field 522 'Electricity and energy'. Similarly, *installing and repairing of heating, air-conditioning and refrigeration equipment* is excluded from this field and included in field 522 'Electricity and energy'.

## 6 **Agriculture and Veterinary**

### **620 Agriculture, forestry and fishery (broad programmes)**

*Agriculture, forestry and fishery (broad programmes)* is the study of agriculture, forestry and fishery without specialising in any of the detailed fields. Broad programmes within agriculture, forestry and fishery are classified here.

### **621 Crop and livestock production**

*Crop and livestock production* (agriculture) is the study of growing, maintaining and harvesting crops and pastures, and grazing and managing animals. It includes the study of managing and maintaining farms and producing unprocessed plant and animal products. Programmes with the following main content are classified here:

- Agricultural sciences
- Agronomy and crop science
- Animal husbandry
- Crop husbandry
- Dog breeding
- Farm and ranch management
- Farming
- Fruit growing
- Grain growing
- Horse breeding
- Pig farming
- Poultry husbandry
- Rye and wheat growing
- Sheep farming
- Soil science
- Vegetable plantation
- Wine growing

#### Inclusions:

Study of *soil science, soil fertility and irrigation* techniques is included in this field.

Study of *growing intensively managed crops* such as fruit and vegetables is included in this field.

#### Exclusions:

Study of *wine production* is excluded from this field and is included in field 541 'Food processing'.

*Jockeying* is excluded from this field and is included in field 813 'Sports'

### **622 Horticulture**

*Horticulture* (gardening) is the study of horticultural technology and management, floriculture, greenhouse methods, nursery management, landscape gardening etc. Programmes with the following main content are classified here:

- Floriculture
- Gardening
- Greenkeeping
- Horticultural techniques
- Nursery management
- Turf cultivation

#### Inclusions:

The *laying out and construction of urban and domestic parks and gardens* is included in this field.

*Gardening programmes combining floriculture and growing vegetables* are included in this field.

Exclusions:

Study of *growing crops* (plants such as wheat, rice, fruit, vegetables etc, grown in order to be eaten) is excluded from this field and included in field 621 'Crop and livestock production'.

Study of *soil science, soil fertility and irrigation* techniques is excluded from this field and included in field 621 'Crop and livestock production'.

Study of *National park management* is excluded from this field and included in field 853 'Natural environments and wildlife'.

Study of *Landscape architecture* is excluded from this field and included in field 581 'Architecture and town planning'.

### **623 Forestry**

**Forestry** is the study of establishing, cultivating, harvesting and managing forests. It includes study of hunting and trapping. Programmes with the following main content are classified here:

- Forest keeping
- Forest product techniques
- Forestry
- Hunting and trapping

Exclusions:

Study of *National park management* is excluded from this field and included in field 852 'Natural environments and wildlife'.

*Timber technology* (sawmill production etc) is excluded from this field and included in field 543 'Materials (wood, paper, plastic, glass)'.

### **624 Fisheries**

**Fisheries** is the study of breeding, rearing and harvesting fish and other seafood. Programmes with the following main content are classified here:

- Fish breeding
- Fish farms
- Fishery
- Fishery science and technology
- Shellfish breeding

Inclusions:

Programmes for *operating fishing boats* are included in this field.

Exclusions:

Study of *industrial processing of fish* is excluded from this group and included in field 541 'Food processing'.

### **640 Veterinary**

**Veterinary** is the study of preventing, diagnosing and treating diseases and injuries in animals, and their general care. The study of caring for sick, injured and infirm animals undergoing treatment in veterinary clinics is included. Programmes with the following main content are classified here:

Animal health care  
Animal reproduction (science)  
Veterinary assisting  
Veterinary medicine  
Veterinary science

*Inclusions:*

The science of *animal reproduction* is included in this field.

*Exclusions:*

Study of *animal breeding* is excluded from this field and included in field 621 'Crop and livestock production'.

## **7 Health and Welfare**

### **720 Health (broad programmes)**

**Health (broad programmes)** is the study of health without specialising in any of the detailed fields. Training programmes with the following main content are classified here:

- Health
- Public health programmes

### **721 Medicine**

**Medicine** is the study of the principles and procedures used in preventing, diagnosing, caring for and treating illness, disease and injury in humans and the maintenance of general health. Principally, this field consists of training of physicians/doctors. Programmes with the following main content are classified here:

- General medicine
- Gynaecology
- Medical science
- Medical training
- Medicine
- Paediatrics
- Surgery
- Training of physicians/doctors

### **723 Nursing and caring**

**Nursing and caring** is the study of providing health care for the sick, disabled or infirm and assisting physicians and other medical and health professionals diagnose and treat patients. The focus of qualifications in nursing is maintaining and caring for the health during illness and rehabilitation. It includes care of old people and care of the disabled. Programmes with the following main content are classified here:

- Assistant nursing
- Basic nursing
- Care of old people
- Care of the disabled
- Health care programmes
- Infant hygiene (nursing)
- Midwifery
- Nursing aide/Orderly
- Psychiatric nursing

#### Inclusions:

*Caring programmes* comprising both health care and social care e.g. for old people, are included in this field.

#### Exclusions:

*Veterinary nursing* is excluded from this field and is included in field 640 'Veterinary'.

*Dental nursing* is excluded from this field and is included in field 724 'Dental studies'.

*Care of children* (if not health care) is excluded from this field and included in field 761 'Child care and youth services'.

## **724 Dental studies**

**Dental studies** is the study of diagnosing, treating and preventing diseases and abnormalities of the teeth and gums. It includes the study of designing, making and repairing dental prostheses and orthodontic appliances. It also includes the study of providing assistance to dentists. Programmes with the following main content are classified here:

- Dental assisting
- Dental hygiene
- Dental laboratory technology
- Dental nursing
- Dental science
- Dental surgery
- Odontology
- Orthodontics

### Inclusions:

Study of *dental hygiene and public dental health* is included in this field.

## **725 Medical diagnostic and treatment technology**

**Medical diagnostic and treatment technology** is the study of a wide range of technologies used for diagnosing and treating diseases and handicaps. Programmes with the following main content are classified here:

- Ambulance technology
- Medical laboratory technology
- Radiology technology
- Radiotherapy
- Hearing aid technology
- Optical technology
- Prosthetic technology
- X-ray technology

### Inclusions:

*Medical laboratory technology* is included in this field.

### Exclusions:

Study of *laboratory technology* is excluded from this field if emphasis is *not given to medical laboratory technology*. General laboratory technology is included in field 524 'Chemical and process'. Laboratory technology where emphasis is given to other specific applications (biology, physics, chemistry etc) is included in the appropriate field (421, 441, 442 etc).

Study of *dental technology* is excluded from this field and included in field 724 'Dental studies'.

## **726 Therapy and rehabilitation**

**Therapy and rehabilitation** is the study of restoring normal physical conditions to those incapacitated by temporary or permanent disability. Programmes with the following main content are classified here:

- Dietician programmes
- Medical massage
- Nutrition/Dietetics
- Occupational therapy
- Physiotherapy
- Rehabilitation

Speech therapy

Inclusions:

Study of vocational *rehabilitation and occupational therapy* is included in this field.

Exclusions:

Study of *psychotherapy* is excluded from this field and included in field 311 'Psychology'.

Study of *nutrition science* is excluded from this field and included in field 421 'Biology and biochemistry'.

## **727 Pharmacy**

**Pharmacy** is the study of drugs and their effects on humans. It includes their preparation, dispensing and administration. Programmes with the following main content are classified here:

- Dispensing pharmacy
- Pharmacy

Exclusions:

Study of *pharmacology* is excluded from this field and included in field 421 'Biology and biochemistry'.

## **761 Child care and youth services**

**Child care** and youth services is the study of the development and care of children and youths. It includes study of recreation and leisure activities as a social service for school children. Programmes with the following main content are classified here:

- Child care
- Children recreation programmes
- Youth services
- Youth worker programs

Exclusions:

Study of *early childhood education* is excluded from this field and included in field 143 'Pre-primary teaching'.

Study of *health care of children* is excluded from this field and included in field 723 'Nursing and caring'.

## **762 Social work and counselling**

**Social work and counselling** is the study of the welfare needs of communities, specific groups and individuals and the appropriate ways of meeting these needs. The focus is on social welfare with emphasis on social policy and practice. Programmes with the following main content are classified here:

- Alcohol and drug abuse counselling
- Alcohol, tobacco, drugs (knowledge about)
- Crisis support
- Family and marriage counselling
- Mobbing and maltreatment (knowledge about)
- Social policy
- Social practice

Social theory (applied)  
Social work (welfare)  
Vocational counselling  
Vocational guidance

*Inclusions:*

Study of *vocational guidance* is included in this field.

*Exclusions:*

Study of *sociology and social science* is excluded from this field and included in field 312 'Sociology and cultural studies'.

Caring programmes *combining health care and social care*, e.g. for old people, are excluded from this field and included in field 723 'Nursing and caring'.

## 8 Services

### 810 Personal services (broad programmes)

*Personal services (broad programmes)* is the broad study of personal service without specialising in any of the detailed fields. The field consists to a large extent of programmes at secondary level. Training programmes with the following main content are classified here:

Personal services

### 811 Hotel, restaurant and catering

*Hotel, restaurant and catering* is the study of providing food, beverages, accommodation and related services at hotels, restaurants etc. Programmes with the following main content are classified here:

Catering  
 Cooking (restaurant and hotel-type)  
 Food serving  
 Hospitality services  
 Hotel- and restaurant programmes  
 Hotel receptionist training  
 Hotel services  
 Waiting and bar service

Exclusions:

Study of *food processing (industrial)* is excluded from this field and included in field 541 'Food processing'.

*Receptionist training (general)* is excluded from this field and included in field 346 'Secretarial and office work'.

### 812 Travel, tourism and leisure

*Travel and tourism* is the study of marketing and advertising tourist destinations and events. It includes the study of ticketing and reservation practices. *Leisure* is the study of recreational and leisure activities for individuals and groups. Programmes with the following main content are classified here:

Ground crew training (airport)  
 Guiding, tour leading  
 Recreation and leisure  
 Tourist trades programmes  
 Travel agency services  
 Travel and tourism  
 Travel services

Exclusions:

Study of *recreation and leisure activities for school children* is excluded from this field and included in field 761 'Child care and youth services'.

### 813 Sports

*Sports* is the study of techniques and skills in a chosen sport. Programmes with the following main content are classified here:

Sport trainer programmes  
 Techniques and skills in a chosen sport  
 Programmes for umpires and other sports officials

*Inclusions:*

*Jockeying* is included in this field.

*Exclusions:*

*Training of school teachers in physical education* (sports teachers) is excluded from this field and included in field 146 'Training for teachers of vocational subjects'.

### **814 Domestic services**

*Domestic services* is the study of various domestic services, such as housekeeping, cleaning, laundering, sewing etc. Programmes with the following main content are classified here:

- Caretaking, housekeeping and homeservice workers
- Chimney sweeping
- Cleaning
- Cooking (home)
- Domestic science
- Dry-cleaning
- Funeral services and mortuary science
- Home economics
- Laundry
- Needlework (home)
- Sewing (home)

*Inclusions:*

*Cleaning programmes* are included in this field even if *directed towards cleaning schools, hospitals, factories* etc.

*Exclusions:*

Study of *building maintenance* is excluded from this field and included in field 582 'Building and civil engineering'.

### **815 Hair and beauty services**

*Hair and beauty services* is the study of caring for the hair and the body for beautification. Programmes with the following main content are classified here:

- Barbering
- Beauty therapy
- Cosmetology (make up)
- Hairdressing
- Fitness and weight control

### **840 Transport services**

*Transport services* is the study of operating, navigating and directing ships, aircraft and other forms of transportation. Programmes with the following main content are classified here:

- Air traffic control
- Aircraft operation
- Cabin crew training
- Communication (air, railway, road etc.) programmes

Crane and truck driving  
 Driving programmes  
 Flying and navigation  
 Navigation technologies  
 Postal service  
 Railway operations  
 Road motor vehicle operations  
 Ship operation  
 Transport programmes

Inclusions:

*Cabin crew training* is included in this field.

Exclusions:

Programmes in *telephone network services* are excluded from this field and included in field 523 'Electronics and automation'. Programmes in *switchboard operating* are excluded from this field and included in field 346 'Secretarial and office work'.

**850 Environmental protection (broad programmes)**

*Environmental protection (broad programmes)* is the study of environmental protection without specialising in any of the detailed fields. Training programmes with the following main content are classified here:

Environmental protection  
 Natural resources use programmes

**851 Environmental protection technology**

*Environmental protection technology* is the study of processes in order to minimise discharge and waste and avoid pollution. It includes programmes dealing with control of water, air, soil etc. Programmes with the following main content are classified here:

Air pollution control  
 Ecological technology  
 Noise pollution control  
 Industrial discharge control  
 Recycling  
 Water pollution control

Exclusions:

Programmes dealing with *hygienic standards in food, water etc.* are excluded from this field and included in field 853 'Community sanitation services'.

**852 Natural environments and wildlife**

*Natural environments and wildlife* is the study of the relationships between living organisms in natural environments in order to protect nature and wildlife. It includes study of establishing and maintaining national parks in order to preserve their original natural state. Programmes with the following main content are classified here:

National parks and wildlife management  
 Nature conservation  
 Wildlife

Exclusions:

Study of *forestry and horticulture* is excluded from this field and included in some of the fields under 62 'Agriculture, forestry and fishery'.

Study of *hunting and trapping* is excluded from this field and included in field 623 'Forestry'.

### **853 Community sanitation services**

*Community sanitation services* is the study of community services dealing with items that affect public health such as hygienic standards in food, water supply, disposal of sewage and garbage and street cleaning. Programmes with the following main content are classified here:

- Hygienic standards
- Hygiene, community
- Refuse collection
- Refuse/sewage disposal
- Street cleaning
- Water supply (service)

#### Inclusions:

Programmes in *services to the community dealing with items that affect public health*, such as hygiene standards in food and water supply, disposal of garbage, street cleaning etc. is included in this field.

### **860 Security services (broad programmes)**

*Security services (broad programmes)* is the study of security services without specialising in any of the detailed fields. Broad programmes within security services are classified here.

### **861 Protection of persons and property**

*Protection of persons and property* is the study of services to the community concerning protection of property and persons. It comprises training in police work, public security, fire protection and fire fighting. Programmes with the following main content are classified here:

- Civil security
- Customs programmes
- Fire technology
- Fire-protection (fire fighting)
- Life guarding
- Police work
- Policing studies
- Prison work
- Public security
- Security and loss prevention services

#### Exclusions:

Study of law is excluded from this field and included in field 380 'Law'.

Study of criminology is excluded from this field and included in field 312 'Sociology and cultural studies'.

## **862 Occupational health and safety**

**Occupational health and safety** is study of recognising, evaluating and controlling environmental factors associated with the workplace. Programmes with the following main content are classified here:

- Ergonomics (occupational health and safety)
- Health and safety in the workplace
- Industrial welfare
- Labour protection
- Labour security
- Labour welfare (safety)
- Occupational health and industrial hygiene
- Occupational safety
- Stress
- Work environment

### Exclusions:

Study of *vocational rehabilitation and occupational therapy* is excluded from this field and included in field 726 'Therapy and rehabilitation'.

Study of *labour law* is excluded from this field and included in 380 'Law'.

Study of *ergonomics* is excluded from this field if emphasis is given to technical aspects and is included in the appropriate field under 52 'Engineering and engineering trades'.

## **863 Military and defence**

**Military and defence** is the study of services to the community connected with war and defence, designed to provide training in the principles and practice of military science. Programmes with the following main content are classified here:

- Army training
- Defence studies
- Military science
- War theory

### Exclusions:

Military personnel participating in non-military programmes should be classified according to the subject content of the training programme.

## Rationale for fields

*Much of the wording in this appendix comes from ABSCQ, the Australian Bureau of Statistics Classifications of Qualifications. Also when writing the field descriptions in this manual, the 'Australian Bureau of Statistics Classification of Qualifications' (ABSCQ) has been helpful. Thank you, Australia, for letting us use some of your wordings.*

### Introduction

The rationale of the classification for fields of education and training is the subject content approach. The programmes are put together by closeness in subject matter content. The programmes are aggregated to detailed, narrow and broad fields, based on 'knowledge closeness'. It must be emphasised that it is the main content of the programme which decides into which field it should be classified.

This is the same rationale as for fields of study in the old ISCED (ISCED76).

A number of existing classifications were considered as a starting point for developing the new classification (see Andersson and Olsson (1996) : Fields of Training. Appendices).

The conclusion was very clear; the subject content approach is the best rationale for fields of education.

But what is meant by closeness in subject matter content or 'knowledge closeness'?

### Subject matter

**Fields of Education and Training** is defined as the subject matter taught in an educational programme. The Field of Education of an educational programme refers to factual and practical learning (subject matter). The subject matter knowledge is applied to a particular type of problem or for a specific purpose. This purpose may be practical (e.g. engineering), abstract (e.g. philosophy) or both (e.g. architecture).

Field of Education is a function of the subject matter content. Therefore, two educational programmes have the same field of education if the main subjects studied are the same. In practise, educational programmes are classified in the same detailed field of education if the main subjects studied are sufficiently similar for the purpose of the classification. This, evidently, leaves room for subjective judgements. When making the classification, we have tried to think that:

1. The major requirements of users should be met.
2. We should provide a reasonably accurate reflection of reality.
3. The classification must be manageable.
4. The statistical output, for example the detailed fields should not be too small. Though size of the fields are not seen as an important factor in a worldwide classification, the same fields are small in some countries and large in others.
5. The classification must build on the two-digit ISCED-*Fields of Education* and also the EUROSTAT/CEDEFOP *Fields of Training*.

There is no absolute objective way to create a classification. It should also be clearly understood that **one definitive best** system for classifying educational programmes into fields does not exist. It is always a compromise between different views and considerations. It is impossible to find one classification system that satisfies all

demands. However, it is believed that the classification given in this manual is a reasonably good solution.

Fields of education are related to each other through the amount of subject matter they have in common, through the broad purpose for which the study is undertaken and through the theoretical knowledge which underpins the subject matter. For example, biology is related to chemistry and physics because:

- \* in order to understand biology it is necessary to know some physics and chemistry
- \* studies are undertaken for the same broad purpose of understanding natural phenomena
- \* the same theoretical knowledge is applied, e.g. the scientific method and the nature of the universe.

### Criteria for Fields of Education

In ISCED 97 fields of education are classified into groups according to the following criteria in **priority** order:

- \* Theoretical content
- \* Purpose of learning
- \* Objects of interest
- \* Methods and techniques
- \* Tools and equipment

**Theoretical content** refers to the ideas and concepts included in an educational programme.

**Purpose of learning** refers to the aim of the skills and knowledge gained from an educational programme. Note that this has nothing to do with the students personal purposes, it is what the educational programme is designed for, that is the *purpose of the programme*.

**Objects of interest** are the phenomena, problems or entities studied. They are the 'things' to which the students learns to apply the knowledge and skills of the course. They may, for example, be mathematical problems, vehicles requiring repair, people with a particular illness.

**Methods and techniques** are the specific procedures for applying the skills and knowledge gained in an educational programme. They may, for example, be steps for solving mathematical problems, techniques for repairing vehicles or procedures for treating particular ailments.

**Tools and equipment** are the instruments and implementations which an individual learns to use and operate in an educational programme.

### Application of the Criteria

All educational programmes are associated with a blend of theoretical understanding, factual knowledge and practical skill. In trade educational programmes, for example, the emphasis is primarily on practical skill, but a certain amount of theoretical understanding and factual knowledge is also necessary. If it is determined that the factual knowledge and the theoretical understanding associated with such a trade educational programme form part of the same body of knowledge as certain higher level educational programmes, then these programmes should have the same field of education. For example, a tool-making programme includes some of the mathematics, factual knowledge and engineering theory used in mechanical engineering, thus tool-

making and mechanical engineering should have the same field of education (but different levels of attainment). The same applies to electrical trade programmes which are related to higher level programmes in electrical engineering, thus the same field of education. Nursing and caring is classified as 723 and Medicine as 721, why not in the same detailed field? They are obviously close, but there are differences in content. There is also a strong user interest to be able to differentiate between nurses and doctors, and in some countries the educational level is the same so the differentiation must come through fields.

When the criteria points at different directions, then the border line cases appear. The most obvious example is veterinary studies, should this be associated with medicine or animal husbandry? We have chosen the latter. Another example is Environment science and Environment protection. The first is close to biology and is classified as life science. The second is closer to other protection services and even if it contains subjects related to biology etc., we have classified it under services.

Countries should use the criteria mentioned above when allocating into fields new educational programmes not found in the field descriptions.

*Example 1.* Educational programmes for intellectually handicapped how to cope with their daily life is classified under '090 Personal skills', because the content in such programmes is development of personal capacity.

*Example 2.* Cabin crew programmes contain elements of safety, aircraft knowledge, medical assistance and hospitality service etc. Applying the criteria above it was found that such programmes should be classified as '840 Transport' and not '811 Hotel, restaurant and catering'.

## *Appendix 2*

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## Appendix 3

**Numerical Code List**

- 010 Basic / broad, general programmes**  
 Basic programmes  
 Broad, general programmes  
 General programmes with no special subject emphasis
- 080 Literacy and numeracy**  
 Basic remedial programmes for adults  
 Functional literacy  
 Literacy  
 Numeracy  
 Simple literacy
- 090 Personal skills**  
 Argumentation technique  
 Assertiveness  
 Co-operation  
 Communication skills  
 Development of behavioural capacities  
 Development of mental skills  
 Development of personal organisational capacities  
 Enhancing personal skills  
 Family life development training  
 Job-seeking programmes  
 Life orientation programmes  
 Personal career planning  
 Personal development  
 Positive thinking  
 Presentation technique  
 Public speaking  
 Self esteem skills  
 Self-confidence  
 Social competence  
 Teamwork  
 Time management
- 140 Teacher training and education science (broad programmes)**  
 Education technology  
 Practical pedagogical courses  
 Teacher education  
 Teacher training
- 142 Education science**  
 Curriculum development (theory)  
 Didactics  
 Distance education methodology  
 Education science  
 Educational assessment, testing and measurement
- Educational evaluation and research  
 Pedagogical sciences (education)
- 143 Training for pre-school teachers**  
 Early childhood teaching  
 Pre-primary teacher training
- 144 Training for teachers at basic levels**  
 Class teacher training  
 Elementary teacher education  
 Home language teacher training  
 Primary teaching  
 Special education teaching
- 145 Training for teachers with specialisation in general subjects**  
 Secondary teaching  
 Special subject teaching  
 Teacher training, theoretical subjects
- 146 Training for teachers of vocational subjects**  
 Driver and safety teacher education  
 Driving instructor training  
 Flight instructor training  
 Nursing teacher training  
 Physical education teacher training  
 Post-school teacher training  
 Teacher training in arts and crafts  
 Teacher training in commercial subjects  
 Teacher training in music  
 Teacher training in nursing  
 Teacher training in technical subjects  
 Teacher training, physical training  
 Teacher training, vocational subjects  
 Technical teaching  
 Training of instructors in companies etc.  
 Training of trainers  
 Vocational teacher training
- 210 Arts (broad programmes)**  
 Arts (broad programmes)  
 Arts and craft (broad programmes)
- 211 Fine arts**  
 Aesthetics  
 Art history  
 Art studies  
 Art theory  
 Calligraphy  
 Drawing (artistic)  
 Etching (artistic)  
 Fine art printmaking  
 History of art

Lithography  
 Painting (art)  
 Philosophy of art  
 Sculpture  
 Sketching (art)

## **212 Music and performing arts**

Acting and directing  
 Choreography  
 Circus  
 Composition (music)  
 Conducting (music)  
 Dance  
 Directing (theatre)  
 Drama  
 Elocution  
 Fashion modelling  
 History of music  
 History of film and theatre  
 Music  
 Music and the stage  
 Performing arts  
 Theatre

## **213 Audio-visual techniques and media production**

Animation  
 Binding and finishing (printing)  
 Bookbinding  
 Camera operating  
 Cinematography  
 Compositing (printing)  
 Composition equipment operating  
 Computer graphics  
 Computer type-setting  
 Desktop publishing  
 Discjockey training  
 Film and TV editing  
 Film production  
 Graphic design  
 Graphic reproduction  
 Illustration  
 Lay-out  
 Media techniques  
 Multimedia production  
 Photo developing  
 Photography  
 Printing  
 Printing machining  
 Publishing design  
 Radio and TV production  
 Recorded music production  
 Screen printing  
 Silk screen printing  
 Sound and vision  
 Sound technique  
 Type-setting

## **214 Design**

Costume design  
 Design

Design of industrial products (artistic)  
 Fashion design  
 Industrial design (artistic)  
 Interior architecture  
 Interior decorating  
 Interior design  
 Stage designing  
 Three dimensional design  
 Window dressing

## **215 Craft skills**

Ceramics (craft)  
 Conservation of cultural material  
 Craft programmes  
 Crafts, folk arts and artisanry  
 Decorative metal crafts  
 Embroidery (craft)  
 Fibre, textile and weaving arts  
 Floristry (flower arranging)  
 Glass arts and craft  
 Goldsmithing  
 Handicrafts  
 Jewellery design  
 Jewellery making (craft)  
 Lapidary and jewellery  
 Making of musical instruments (not industrial)  
 Musical instruments (repairing and tuning)  
 Needle craft  
 Picture framing  
 Silversmithing  
 Stone carving (craft)  
 Weaving (craft)  
 Woodcarving

## **220 Humanities (broad programmes)**

Humanities

## **221 Religion**

Religion  
 Religious history  
 Religious studies  
 Sacred books, study of

## **222 Foreign languages**

Interpretation programmes  
 Languages, dead  
 Languages, foreign  
 Linguistics, foreign languages  
 Second languages  
 Semantics, foreign languages  
 Translation programmes

## **223 Mother tongue**

Creative writing  
 Home language  
 Language maintenance  
 Languages, native  
 Linguistics, native language  
 Mother tongue programmes  
 Philology (native language)  
 Semantics, native language  
 Sign language

- Speech and rhetorical studies (native language)
- 225 History and archaeology**  
 Archaeology  
 Comparative literature  
 Cultural history  
 History  
 History and philosophy of science and technology  
 History of science and ideas  
 Literature history  
 Medieval and renaissance studies  
 Museology
- 226 Philosophy and ethics**  
 Ethics  
 Logic  
 Morals  
 Philosophy
- 310 Social and behavioural science (broad programmes)**  
 Behavioural sciences  
 Social sciences
- 311 Psychology**  
 Conversational therapy  
 Development and child psychology  
 Psychoanalysis  
 Psychology  
 Psychotherapy
- 312 Sociology and cultural studies**  
 Criminology  
 Cultural geography  
 Cultural studies  
 Demography/population studies  
 Ethnology  
 Futurology  
 Gender studies  
 Geography (social)  
 Human geography  
 Regional cultures  
 Social anthropology  
 Social conflict theory  
 Social geography  
 Sociology  
 Women studies
- 313 Political science and civics**  
 Civics  
 Human rights  
 International relations  
 Peace and conflict studies  
 Political history  
 Political science  
 Politics
- 314 Economics**  
 Econometrics  
 Economic history  
 Economics  
 International economics  
 Macro economics
- National accounts  
 Political economy
- 321 Journalism and reporting**  
 Broadcast journalism  
 Communication, mass- (wording and content)  
 Information (wording and content)  
 Journalism  
 Mass communication (wording and content)  
 News reporting  
 Publishing (dissemination of messages)
- 322 Library, information, archive**  
 Archival sciences  
 Documentation  
 Information science  
 Information searching  
 Librarianship training  
 Library programmes  
 Museum documentation
- 340 Business and administration (broad programmes)**  
 Business and administration  
 Business programmes, broad  
 Business studies (broad programmes)  
 Economics, business
- 341 Wholesale and retail sales**  
 Auctioneering  
 Buying and selling  
 Consumer services  
 Dairy retailing  
 Demonstration techniques  
 Property sales  
 Purchasing  
 Purchasing, procurement and contracts  
 Real-estate business  
 Retailing  
 Sales representatives  
 Stock-keeping  
 Telephone selling  
 Ware-housing  
 Wholesaling
- 342 Marketing and advertising**  
 Advertising  
 Market research  
 Marketing  
 Merchandising  
 Public relations  
 Sales and marketing
- 343 Finance, banking, insurance**  
 Bank teller programmes  
 Banking and finance  
 Business finance  
 Finance theory  
 Finance, banking, insurance  
 Financial management  
 Insurance  
 Investment analysis  
 Investments and securities

- Pension insurance
- Social insurance
- Stock-broking
- 344 Accounting and taxation**
  - Accounting
  - Auditing
  - Bookkeeping
  - Tax accounting
- 345 Management and administration**
  - Administration
  - Business administration
  - Educational management
  - Employment management
  - Enterprise training
  - Human resources management
  - Local public administration
  - Logistic management
  - Management of education
  - Management science
  - Management skills
  - Office management
  - Organisational theory and behaviour
  - Performance appraisal
  - Personnel administration
  - Personnel management
  - Public administration
  - Public and institution management
  - Quality management
  - Recruitment
  - Start your own business-courses
  - Training management
- 346 Secretarial and office work**
  - Administrative and secretarial services
  - Business correspondence
  - Clerical programmes
  - Court reporting
  - Data entry
  - Foreign language secretary programmes
  - Information processing/data entry
  - Keyboard skills
  - Legal secretary programmes
  - Management support services
  - Medical secretary programmes
  - Office automation
  - Operation of office machines
  - Receptionist training
  - Secretarial programmes
  - Shorthand
  - Stenography
  - Switchboard operating
  - Typing
- 347 Working life**
  - Clients' needs
  - Company knowledge
  - Industrial relations
  - Introductory courses at work
  - Organisation at work
- Quality assurance
- Trade union courses (general)
- Work development
- Working life
- 380 Law**
  - Commercial law
  - Criminal justice studies
  - History of law
  - Jurisprudence
  - Labour law
  - Law
  - Legal practice
  - Legal studies
  - Notary/Notary's practise
  - Para-legal studies
- 421 Biology and biochemistry**
  - Biochemistry
  - Biology
  - Biometrics
  - Biophysics
  - Botany
  - Entomology
  - Genetics
  - Life sciences
  - Limnology
  - Microbiology
  - Molecular biology
  - Ornithology
  - Parasitology
  - Pharmacology
  - Toxicology
  - Virology
  - Zoology
- 422 Environmental science**
  - Ecology
  - Environmental science
- 440 Physical science (broad programmes)**
  - Physical programmes (broad programmes)
- 441 Physics**
  - Acoustics
  - Astronomy
  - Astrophysics
  - Nuclear physics
  - Optics
  - Physics
  - Planetary sciences
  - Space science
- 442 Chemistry**
  - Analytical chemistry
  - Chemistry
  - Organic chemistry
  - Petrology
  - Polymer chemistry
- 443 Earth science**
  - Atmospheric sciences
  - Earth science
  - Geodesy

Geography (nature)  
 Geography (physical)  
 Geology  
 Geophysics  
 Geoscience  
 Hydrogeology  
 Hydrology  
 Marine science  
 Meteorology  
 Mineralogy  
 Ocean life sciences  
 Oceanography  
 Palaeontology  
 Seismology  
 Vulcanology

#### **461 Mathematics**

Algebra  
 Applied mathematics  
 Data analysis (mathematics)  
 Geometry  
 Mathematics  
 Numerical analysis  
 Operations research

#### **462 Statistics**

Actuarial science  
 Mathematical (theoretical) statistics  
 Probability theory  
 Statistics, applied  
 Survey design  
 Survey sampling

#### **481 Computer science**

Computer programming  
 Computer science  
 Computer system analysis  
 Computer system design  
 Informatics (computer science)  
 Network administration  
 Operating systems  
 Programming (computer)  
 Programming languages (Visual Basic, C++ etc.)  
 Software localisation  
 Software testing

#### **482 Computer use**

Computer software use  
 Computer use  
 Internet use programmes  
 Software for calculating (spreadsheets)  
 Software for data processing  
 Software for desktop publishing  
 Software for word processing

#### **520 Engineering and engineering trades (broad programmes)**

Engineering  
 Engineering industry programmes  
 Maintenance engineering  
 Materials technology

Quality control (technical)

#### **521 Mechanics and metal work**

Bicycle production  
 Bicycle repair  
 Boilermaking and welding  
 Gunsmith  
 Hydraulics  
 Locksmith and safe repairer  
 Mechanical engineering  
 Mechanical trades programmes  
 Metal casting and patternmaking  
 Metal fitting, turning and machining  
 Metal trades programmes  
 Metallurgical engineering  
 Metallurgical technology  
 Micromechanics  
 Precision mechanics  
 Sheetmetal working  
 Steel production  
 Tool and die making  
 Watchmaking  
 Welding

#### **522 Electricity and energy**

Air-conditioning programmes  
 Climate engineering  
 Electrical appliances repairing  
 Electrical engineering  
 Electrical fitting  
 Electrical power generation  
 Electrical trades programmes  
 Energy programmes  
 Energy studies  
 Gas distribution  
 Heating trades programmes  
 Nuclear, hydraulic and thermal energy  
 Power production  
 Powerline installation and maintenance  
 Refrigeration programmes  
 Solar energy

#### **523 Electronics and automation**

Automation  
 Broadcasting electronics  
 Communication systems  
 Communications equipment installation  
 Communications equipment maintenance  
 Computer repairing  
 Computer engineering  
 Control engineering  
 Data processing technology  
 Digital technology  
 Electronic data processing  
 Electronic engineering  
 Electronic equipment servicing  
 Network technology  
 Robotics  
 Telecommunication technology  
 Television and radio repairing

**524 Chemical and process**

Biochemical technologies  
 Biotechnology engineering  
 Chemical engineering  
 Chemical process engineering  
 Laboratory assistant programmes  
 Laboratory technician programmes  
 Laboratory technology  
 Oil refining  
 Oil/gas/petrochemicals processing  
 Plant and machine operation (processing)  
 Process technology

**525 Motor vehicles, ships and aircraft**

Aeronautical engineering  
 Aerospace engineering  
 Agriculture machinery mechanics  
 Air-craft engineering  
 Air-craft maintenance  
 Automotive electricity  
 Automotive engineering  
 Coachwork  
 Helicopter construction  
 Marine construction  
 Maritime engineering  
 Motorbike mechanics  
 Motorcycle engineering  
 Naval engineering  
 Panel beating  
 Shipbuilding  
 Varnishers/sprayers  
 Vehicle and motor engineering  
 Vehicle building  
 Vehicle diagnostics  
 Vehicle electricity  
 Vehicle mechanics  
 Vehicle painting  
 Vehicle repairing  
 Vehicle trimming

**540 Manufacturing and processing (broad programmes)**

Manufacturing and processing (broad programmes)

**541 Food processing**

Baking  
 Beer brewing  
 Brewing  
 Butchering  
 Cheese production  
 Confectionery  
 Dairy foods (industrial)  
 Dairy science  
 Distilling  
 Food and drink processing  
 Food handling/hygiene  
 Food preparation  
 Food preservation  
 Food processing industry

Food programmes  
 Food science  
 Food science and technology  
 Food technique  
 Industrial bakery/flour production  
 Meat processing  
 Pastry cooking  
 Tobacco processing  
 Wine production  
 Wine science  
 Wine storing/maturing

**542 Textiles, clothes, footwear, leather**

Clothing industry  
 Clothing trades programmes  
 Clothing, apparel and textile working  
 Custom tailoring  
 Cutting and tailoring  
 Dressmaking  
 Embroidery and needlework (industrial)  
 Footwear making  
 Fur making  
 Furrier  
 Garment production  
 Knitting (industrial)  
 Leather goods maker  
 Leather goods production  
 Leather processing  
 Leather trades programmes  
 Pelt worker  
 Saddlery  
 Sewing (industrial)  
 Shoe production  
 Shoe, boot and leather repairing  
 Shoemaking  
 Skins and leather production  
 Soft furnishings  
 Spinning  
 Tailoring  
 Textile technique  
 Textile trades programmes  
 Textiles, clothing and footwear  
 Upholstery  
 Weaving (industrial)  
 Wool science

**543 Materials (wood, paper, plastic, glass)**

Boat building (non-motor)  
 Cabinet making  
 Cane willow and bamboo work  
 Carpentry (not building)  
 Ceramics (industrial)  
 Furniture crafts  
 Furniture making  
 Glass production  
 Glass working (industrial)  
 Industrial diamond production  
 Paper manufacturing and processing  
 Plastic manufacturing  
 Rubber processing

Stone cutting  
 Synthetic fibre manufacturing  
 Timber technology  
 Wood machining and turning  
 Wood technology  
 Woodwork trades programmes  
 Woodworking and carpentry

#### **544 Mining and extraction**

Coal mining  
 Mineral technology  
 Mining engineering  
 Mining technology  
 Oil and gas extraction  
 Quarry supervision  
 Raw material extraction

#### **581 Architecture and town planning**

Architectural urban design and planning  
 Architecture  
 Building design  
 Cartography/Land surveying  
 City planning  
 Community development  
 Community planning  
 Landscape architecture  
 Rural development  
 Structural architecture  
 Surveying  
 Topography  
 Town and country planning  
 Town and regional planning  
 Town planning  
 Urban planning  
 Urban studies

#### **582 Building and civil engineering**

Bricklaying  
 Brickwork and masonry  
 Bridge construction  
 Building construction  
 Building engineering  
 Building maintenance  
 Building renovation  
 Building technology  
 Carpentry and joinery (building)  
 Cement working  
 Civil engineering  
 Constructing plant operation  
 Construction technology  
 Constructional engineering  
 Constructional metalwork (building)  
 Demolition  
 Dock and harbour engineering  
 Drawing, technical  
 Excavation engineering  
 Floor and wall tiling  
 Floor covering  
 Glazing  
 Insulation

Irrigation and drainage (construction)  
 Joining and carpentry  
 Mason and tile setting  
 Masonry  
 Painting and wall covering  
 Pipe fitting  
 Plastering (building)  
 Plumbing  
 Quantity surveying  
 Road building  
 Roof fixing  
 Sanitation (building)  
 Scaffolding work  
 Stonemasonry  
 Structural engineering  
 Technical drawing  
 Water supply and sewerage engineering  
 Water technology and engineering  
 Ventilation (building)

#### **620 Agriculture, forestry and fishery (broad programmes)**

Agriculture, forestry and fishery (broad programmes)

#### **621 Crop and livestock production**

Agricultural business/agribusiness operations  
 Agricultural economics  
 Agricultural sciences  
 Agriculture  
 Agronomy and crop science  
 Animal breeding  
 Animal husbandry  
 Animal training  
 Basic skills in agriculture  
 Crop husbandry  
 Dog breeding  
 Farm and ranch management  
 Farm maintenance  
 Farming  
 Fruit growing  
 Fruit production  
 Goose keeping  
 Grain growing  
 Horse breeding  
 Horse husbandry  
 Irrigation techniques  
 Olive growing  
 Orchards construction  
 Pig farming  
 Poultry husbandry  
 Race horse care  
 Rye and wheat growing  
 Sheep farming  
 Soil and water technician programmes  
 Soil fertility  
 Soil science  
 Vegetable plantation  
 Wine growing

- Vineyard construction
- Viticulture
- 622 Horticulture**
  - Floriculture
  - Gardening
  - Greenhouse operations
  - Greenkeeping
  - Horticultural technique
  - Horticulture
  - Landscape gardening
  - Maintaining sports turf
  - Nursery management (horticulture)
  - Production of ornamental plants
  - Sports grounds maintenance
  - Turf cultivation
  - Turf management
- 623 Forestry**
  - Forest keeping
  - Forest product techniques
  - Forest ranging
  - Forestry
  - Hunting and trapping
- 624 Fisheries**
  - Deep sea fishing
  - Fish breeding
  - Fish farms
  - Fish husbandry
  - Fishery
  - Fishery science and technology
  - Mariculture
  - Shellfish breeding
- 640 Veterinary**
  - Animal health care
  - Animal reproduction (science)
  - Veterinary assisting
  - Veterinary medicine
  - Veterinary science
- 720 Health (broad programmes)**
  - Health (broad programmes)
  - Public health programmes
- 721 Medicine**
  - Anaesthesiology
  - Anatomy
  - Audiology/hearing sciences
  - Bacteriology
  - Cardiology
  - Cytology
  - Dermatology
  - Epidemiology
  - Forensic medicine
  - General medicine
  - Gerontology
  - Gynaecology
  - Haematology
  - Histology
  - Homeopathic medicine
  - Immunology
- Internal medicine
- Medical science
- Medical training
- Medicine
- Naturopathic medicine
- Neurology
- Obstetrics and gynaecology
- Oncology
- Ophthalmic
- Ophthalmology
- Paediatrics
- Pathology
- Physiology
- Plastic surgery
- Preventive and social medicine
- Psychiatry
- Stomatology
- Surgery
- Training of doctors
- Training of physicians
- 723 Nursing and caring**
  - Assistant nursing
  - Basic nursing
  - Care of old people
  - Care of the disabled
  - Community nursing
  - Elder care
  - Gerontological services
  - Health care programmes
  - Hygiene, medical
  - Infant hygiene (nursing)
  - Midwifery
  - Mothercraft nursing
  - Nursing
  - Nursing aide/Orderly
  - Psychiatric nursing
- 724 Dental studies**
  - Clinical dentistry
  - Dental assisting
  - Dental hygiene
  - Dental laboratory technology
  - Dental nursing
  - Dental science
  - Dental surgery
  - Dental technology
  - Dentistry
  - Odontology
  - Orthodontics
- 725 Medical diagnostic and treatment technology**
  - Ambulance service
  - Ambulance technology
  - Auditory prosthetics
  - Emergency para-medical technologies
  - Forensic medicine technology
  - Hearing aid technology
  - Medical laboratory technology
  - Medical technology

- Nuclear medicine technologies
- Optical lens making
- Optical prosthetics/lenses
- Optical technology
- Orthopaedic prosthetics
- Prosthetic technology
- Radiography
- Radiology technology
- Radiotherapy
- X-ray technology (medical)
- 726 Therapy and rehabilitation**
  - Chiropractic
  - Dietician programmes
  - Massage (medical)
  - Mental health services
  - Nutrition/dietetics
  - Nutrition and dietetics
  - Occupational therapy
  - Optometry
  - Osteopathy
  - Physiotherapy
  - Reflexology
  - Rehabilitation
  - Speech pathology and therapy
  - Vocational rehabilitation
- 727 Pharmacy**
  - Dispensing pharmacy
  - Pharmacy
- 761 Child care and youth services**
  - Child care
  - Children recreation programmes
  - Youth recreation programmes
  - Youth services
  - Youth worker programmes
- 762 Social work and counselling**
  - Alcohol and drug abuse counselling
  - Alcohol, tobacco, drugs (knowledge about)
  - Career advising
  - Counselling
  - Crisis support
  - Family and marriage counselling
  - Maltreatment (knowledge about)
  - Mobbing (knowledge about)
  - Social care
  - Social policy
  - Social practice
  - Social theory (applied)
  - Social work (welfare)
  - Vocational counselling
  - Vocational guidance
- 810 Personal services (broad programmes)**
  - Personal services (broad programmes)
- 811 Hotel, restaurant and catering**
  - Bar service
  - Bartender/mixologist
  - Catering
  - Cooking (restaurant and hotel-type)
  - Culinary arts
  - Food and hospitality services
  - Food serving
  - Hospitality services
  - Hotel receptionist training
  - Hotel services
  - Hotel- and restaurant programmes
  - Hotel/motel and restaurant services
  - Waiting and bar service
- 812 Travel, tourism and leisure**
  - Ground crew training (airport)
  - Guiding, tour leading
  - Leisure and tourism
  - Recreation and leisure
  - Recreation management
  - Tourism
  - Tourist trades programmes
  - Travel agency services
  - Travel and tourism
  - Travel services
- 813 Sports**
  - Bookmaking (horses etc)
  - Diving (sport)
  - Football playing
  - Gymnastics
  - Jockeying
  - Physical training (sports)
  - Sport leadership
  - Sport trainer training
  - Sports
  - Sports coaching
  - Sports instructor training
  - Umpires and other sports officials
- 814 Domestic services**
  - Caretaking, housekeeping, homeservice
  - Chimney sweeping
  - Cleaning
  - Consumer economics
  - Cooking (home)
  - Custodian/caretaker
  - Domestic science
  - Dry-cleaning
  - Funeral services and mortuary science
  - Home economics
  - Laundry
  - Needlework (home)
  - Sewing (home)
- 815 Hair and beauty services**
  - Barbering
  - Beauty therapy
  - Cosmetic services
  - Cosmetology
  - Fitness and weight control
  - Fitness services
  - Hairdressing
  - Make-up
  - Manicure

- Massage (beauty)
- Pedicure
- Salon services (beauty therapy)
- Wig making
- 840 Transport services**
  - Air crew programmes (flying and navigation)
  - Air traffic control
  - Aircraft operation
  - Aviation
  - Bus and coach driving
  - Cabin crew training
  - Communication (air, railway, road etc.) programmes
  - Crane driving
  - Driving programmes
  - Flying and navigation
  - Fork-lift driving
  - Mail operations
  - Nautical science
  - Navigation technologies
  - Postal service
  - Railway operations
  - Road motor vehicle operations
  - Seamanship
  - Seamen's programmes
  - Ship operation
  - Stewardess/steward training (air)
  - Transport programmes
  - Truck driving
- 850 Environmental protection (broad programmes)**
  - Environmental conservation
  - Environmental protection
  - Environmental studies
  - Natural resource use programmes
  - Natural resources conservation
  - Soil and water conservation
- 851 Environmental control and technology**
  - Air pollution control
  - Ecological technology
  - Environmental control
  - Environmental protection technology
  - Industrial discharge control
  - Noise pollution control
  - Recycling
  - Water pollution control
- 852 Natural environments and wildlife**
  - Conservation and land management
  - National parks and wildlife management
- Nature conservation
- Wildlife management
- Wildlife ranger studies
- 853 Community sanitation services**
  - Garbage disposal
  - Hygiene, community
  - Hygienic standards
  - Refuse collection
  - Refuse/sewage disposal
  - Sanitation, community
  - Street cleaning
  - Water supply (service)
- 860 Security services (broad programmes)**
  - Security services (broad programmes)
- 861 Protection of persons and property**
  - Civil security
  - Customs programmes
  - Diving (professional)
  - Fire technology
  - Fire-protection (fire fighting)
  - Law enforcement
  - Life guarding
  - Police work
  - Policing studies
  - Prison work
  - Public security
  - Security and loss prevention services
  - Security guarding
- 862 Occupational health and safety**
  - Ergonomics (occupational health and safety)
  - Health and safety in the work place
  - Industrial welfare
  - Job safety
  - Labour protection
  - Labour security
  - Labour welfare (safety)
  - Occupational health and industrial hygiene
  - Occupational health and safety
  - Stress at work
  - Work environment
- 863 Military and defence**
  - Army training
  - Defence studies
  - Military science
  - National security
  - War theory

## Appendix 4

**Alphabetic Code List**

- A**
- 344 Accounting
  - 441 Acoustics
  - 212 Acting and directing
  - 462 Actuarial science
  - 345 Administration
  - 346 Administrative and secretarial services
  - 342 Advertising
  - 525 Aeronautical engineering
  - 525 Aerospace engineering
  - 211 Aesthetics
  - 621 Agricultural business/agribusiness operations
  - 621 Agricultural economics
  - 621 Agricultural sciences
  - 621 Agriculture
  - 525 Agriculture machinery mechanics
  - 621 Agronomy and crop science
  - 840 Air crew programmes (flying and navigation)
  - 851 Air pollution control
  - 840 Air traffic control
  - 522 Air-conditioning programmes
  - 525 Air-craft engineering
  - 525 Air-craft maintenance
  - 840 Aircraft operation
  - 762 Alcohol and drug abuse counselling
  - 762 Alcohol, tobacco, drugs (knowledge about)
  - 461 Algebra
  - 725 Ambulance service
  - 725 Ambulance technology
  - 721 Anaesthesiology
  - 442 Analytical chemistry
  - 721 Anatomy
  - 621 Animal breeding
  - 640 Animal health care
  - 621 Animal husbandry
  - 640 Animal reproduction (science)
  - 621 Animal training
  - 213 Animation
  - 461 Applied mathematics
  - 225 Archaeology
  - 581 Architectural urban design and planning
  - 581 Architecture
  - 322 Archival sciences
  - 090 Argumentation technique
  - 863 Army training
  - 211 Art history
  - 211 Art studies
  - 211 Art theory
  - 210 Arts (broad programmes)
  - 210 Arts and craft (broad programmes)
  - 090 Assertiveness
  - 723 Assistant nursing
  - 441 Astronomy
  - 441 Astrophysics
  - 443 Atmospheric sciences
  - 341 Auctioneering
  - 721 Audiology/hearing sciences
  - 344 Auditing
  - 725 Auditory prosthetics
  - 523 Automation
  - 525 Automotive electricity
  - 525 Automotive engineering
  - 840 Aviation
- B**
- 721 Bacteriology
  - 541 Baking
  - 343 Bank teller programmes
  - 343 Banking and finance
  - 811 Bar service
  - 815 Barbering
  - 811 Bartender/mixologist
  - 723 Basic nursing
  - 010 Basic programmes
  - 080 Basic remedial programmes for adults
  - 621 Basic skills in agriculture
  - 815 Beauty therapy
  - 541 Beer brewing
  - 310 Behavioural sciences
  - 521 Bicycle production
  - 521 Bicycle repair
  - 213 Binding and finishing (printing)
  - 524 Biochemical technologies
  - 421 Biochemistry
  - 421 Biology
  - 421 Biometrics
  - 421 Biophysics
  - 524 Biotechnology engineering
  - 543 Boat building (non-motor)
  - 521 Boilermaking and welding
  - 213 Bookbinding
  - 344 Bookkeeping
  - 813 Bookmaking (horses etc)
  - 421 Botany
  - 541 Brewing
  - 582 Bricklaying
  - 582 Brickwork and masonry
  - 582 Bridge construction

- 010 Broad, general programmes  
 321 Broadcast journalism  
 523 Broadcasting electronics  
 582 Building construction  
 581 Building design  
 582 Building engineering  
 582 Building maintenance  
 582 Building renovation  
 582 Building technology  
 840 Bus and coach driving  
 345 Business administration  
 340 Business and administration (broad programmes)  
 346 Business correspondence  
 343 Business finance  
 340 Business programmes, broad  
 340 Business studies (broad programmes)  
 541 Butchering  
 341 Buying and selling
- C**
- 840 Cabin crew training  
 543 Cabinet making  
 211 Calligraphy  
 213 Camera operating  
 543 Cane willow and bamboo work  
 721 Cardiology  
 723 Care of old people  
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 762 Career advising  
 814 Caretaking, housekeeping, homeservice  
 543 Carpentry (not building)  
 582 Carpentry and joinery (building)  
 581 Cartography/Land surveying  
 811 Catering  
 582 Cement working  
 215 Ceramics (craft)  
 543 Ceramics (industrial)  
 541 Cheese production  
 524 Chemical engineering  
 524 Chemical process engineering  
 442 Chemistry  
 761 Child care  
 761 Children recreation programmes  
 814 Chimney sweeping  
 726 Chiropractic  
 212 Choreography  
 213 Cinematography  
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 581 City planning  
 313 Civics  
 582 Civil engineering  
 861 Civil security  
 144 Class teacher training  
 814 Cleaning  
 346 Clerical programmes  
 347 Clients' needs  
 522 Climate engineering  
 724 Clinical dentistry  
 542 Clothing industry  
 542 Clothing trades programmes  
 542 Clothing, apparel and textile working  
 090 Co-operation  
 525 Coachwork  
 544 Coal mining  
 380 Commercial law  
 840 Communication (air, railway, road etc.)  
 090 Communication skills  
 523 Communication systems  
 321 Communication, mass- (wording and content)  
 523 Communications equipment installation  
 523 Communications equipment maintenance  
 581 Community development  
 723 Community nursing  
 581 Community planning  
 347 Company knowledge  
 225 Comparative literature  
 213 Compositing (printing)  
 212 Composition (music)  
 213 Composition equipment operating  
 523 Computer repairing  
 523 Computer engineering  
 213 Computer graphics  
 481 Computer programming  
 481 Computer science  
 482 Computer software use  
 481 Computer system analysis  
 481 Computer system design  
 213 Computer type-setting  
 482 Computer use  
 212 Conducting (music)  
 541 Confectionery  
 852 Conservation and land management  
 215 Conservation of cultural material  
 582 Constructing plant operation  
 582 Construction technology  
 582 Constructional engineering  
 582 Constructional metalwork (building)  
 814 Consumer economics  
 341 Consumer services  
 523 Control engineering  
 814 Cooking (home)  
 811 Cooking (restaurant and hotel-type)  
 815 Cosmetic services  
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 214 Costume design  
 762 Counselling  
 346 Court reporting  
 215 Craft programmes  
 215 Crafts, folk arts and artisanry  
 840 Crane driving  
 223 Creative writing  
 380 Criminal justice studies  
 312 Criminology  
 762 Crisis support  
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811 Culinary arts  
 312 Cultural geography  
 225 Cultural history  
 312 Cultural studies  
 142 Curriculum development (theory)  
 814 Custodian/caretaker  
 542 Custom tailoring  
 861 Customs programmes  
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 721 Cytology

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541 Dairy foods (industrial)  
 341 Dairy retailing  
 541 Dairy science  
 212 Dance  
 461 Data analysis (mathematics)  
 346 Data entry  
 523 Data processing technology  
 215 Decorative metal crafts  
 624 Deep sea fishing  
 863 Defence studies  
 312 Demography/population studies  
 582 Demolition  
 341 Demonstration techniques  
 724 Dental assisting  
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 724 Dental laboratory technology  
 724 Dental nursing  
 724 Dental science  
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 724 Dental technology  
 724 Dentistry  
 721 Dermatology  
 214 Design  
 214 Design of industrial products (artistic)  
 213 Desktop publishing  
 311 Development and child psychology  
 090 Development of behavioural capacities  
 090 Development of mental skills  
 090 Development of personal organisational capacities  
 142 Didactics  
 726 Dietician programmes  
 523 Digital technology  
 212 Directing (theatre)  
 213 Discjockey training  
 727 Dispensing pharmacy  
 142 Distance education methodology  
 541 Distilling  
 861 Diving (professional)  
 813 Diving (sport)  
 582 Dock and harbour engineering  
 322 Documentation  
 621 Dog breeding  
 814 Domestic science  
 212 Drama

211 Drawing (artistic)  
 582 Drawing, technical  
 542 Dressmaking  
 146 Driver and safety teacher education  
 146 Driving instructor training  
 840 Driving programmes  
 814 Dry-cleaning

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143 Early childhood teaching  
 443 Earth science  
 851 Ecological technology  
 422 Ecology  
 314 Econometrics  
 314 Economic history  
 314 Economics  
 340 Economics, business  
 142 Education science  
 140 Education technology  
 142 Educational assessment, testing and measurement  
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 345 Educational management  
 723 Elder care  
 522 Electrical appliances repairing  
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 522 Electrical fitting  
 522 Electrical power generation  
 522 Electrical trades programmes  
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 144 Elementary teacher education  
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 215 Embroidery (craft)  
 542 Embroidery and needlework (industrial)  
 725 Emergency para-medical technologies  
 345 Employment management  
 522 Energy programmes  
 522 Energy studies  
 520 Engineering (broad programmes)  
 520 Engineering industry programmes  
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 345 Enterprise training  
 421 Entomology  
 850 Environmental conservation  
 851 Environmental control  
 850 Environmental protection  
 851 Environmental protection technology  
 422 Environmental science  
 850 Environmental studies  
 721 Epidemiology  
 862 Ergonomics (occupational health and safety)  
 211 Etching (artistic)  
 226 Ethics  
 312 Ethnology  
 582 Excavation engineering

**F**

762 Family and marriage counselling  
 090 Family life development training  
 621 Farm and ranch management  
 621 Farm maintenance  
 621 Farming  
 214 Fashion design  
 212 Fashion modelling  
 215 Fibre, textile and weaving arts  
 213 Film production  
 213 Film and TV editing  
 343 Finance theory  
 343 Finance, banking, insurance  
 343 Financial management  
 211 Fine art printmaking  
 861 Fire technology  
 861 Fire-protection (fire fighting)  
 624 Fish breeding  
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 815 Fitness and weight control  
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 146 Flight instructor training  
 582 Floor and wall tiling  
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 622 Floriculture  
 215 Floristry (flower arranging)  
 840 Flying and navigation  
 541 Food and drink processing  
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 541 Food preparation  
 541 Food preservation  
 541 Food processing industry  
 541 Food programmes  
 541 Food science  
 541 Food science and technology  
 811 Food serving  
 541 Food technique  
 813 Football playing  
 542 Footwear making  
 346 Foreign language secretary programmes  
 721 Forensic medicine  
 725 Forensic medicine technology  
 623 Forest keeping  
 623 Forest product techniques  
 623 Forest ranging  
 623 Forestry  
 840 Fork-lift driving  
 621 Fruit growing  
 621 Fruit production  
 080 Functional literacy  
 814 Funeral services and mortuary science  
 542 Fur making

543 Furniture crafts  
 543 Furniture making  
 542 Furrier  
 312 Futurology

**G**

853 Garbage disposal  
 622 Gardening  
 542 Garment production  
 522 Gas distribution  
 312 Gender studies  
 721 General medicine  
 010 General programmes with no special  
       subject emphasis  
 421 Genetics  
 443 Geodesy  
 312 Geography (social)  
 443 Geography (nature)  
 443 Geography (physical)  
 443 Geology  
 461 Geometry  
 443 Geophysics  
 443 Geoscience  
 723 Gerontological services  
 721 Gerontology  
 215 Glass arts and craft  
 543 Glass production  
 543 Glass working (industrial)  
 582 Glazing  
 215 Goldsmithing  
 621 Goose keeping  
 621 Grain growing  
 213 Graphic design  
 213 Graphic reproduction  
 622 Greenhouse operations  
 622 Greenkeeping  
 812 Ground crew training (airport)  
 812 Guiding, tour leading  
 521 Gunsmith  
 813 Gymnastics  
 721 Gynaecology

**H**

721 Haematology  
 815 Hairdressing  
 215 Handicrafts  
 720 Health (broad programmes)  
 862 Health and safety in the work place  
 723 Health care programmes  
 725 Hearing aid technology  
 522 Heating trades programmes  
 525 Helicopter construction  
 721 Histology  
 225 History  
 225 History and philosophy of science and technology  
 211 History of art

- 212 History of film and theatre  
 380 History of law  
 212 History of music  
 225 History of science and ideas  
 814 Home economics  
 223 Home language  
 144 Home language teacher training  
 721 Homeopathic medicine  
 621 Horse breeding  
 621 Horse husbandry  
 622 Horticultural technique  
 622 Horticulture  
 811 Hospitality services  
 811 Hotel receptionist training  
 811 Hotel services  
 811 Hotel- and restaurant programmes  
 811 Hotel/motel and restaurant services  
 345 Human resources management  
 312 Human geography  
 313 Human rights  
 220 Humanities (broad programmes)  
 623 Hunting and trapping  
 521 Hydraulics  
 443 Hydrogeology  
 443 Hydrology  
 853 Hygiene, community  
 723 Hygiene, medical  
 853 Hygienic standards
- I**
- 213 Illustration  
 721 Immunology  
 541 Industrial bakery/flour production  
 214 Industrial design (artistic)  
 543 Industrial diamond production  
 851 Industrial discharge control  
 347 Industrial relations  
 862 Industrial welfare  
 723 Infant hygiene (nursing)  
 481 Informatics (computer science)  
 321 Information (wording and content)  
 346 Information processing/data entry  
 322 Information science  
 322 Information searching  
 582 Insulation  
 343 Insurance  
 214 Interior architecture  
 214 Interior decorating  
 214 Interior design  
 721 Internal medicine  
 314 International economics  
 313 International relations  
 482 Internet use programmes  
 222 Interpretation programmes  
 347 Introductory courses at work  
 343 Investment analysis  
 343 Investments and securities
- 582 Irrigation and drainage (construction)  
 621 Irrigation techniques
- J**
- 215 Jewellery design  
 215 Jewellery making (craft)  
 862 Job safety  
 090 Job-seeking programmes  
 813 Jockeying  
 582 Joining and carpentry  
 321 Journalism  
 380 Jurisprudence
- K**
- 346 Keyboard skills  
 542 Knitting (industrial)
- L**
- 524 Laboratory assistant programmes  
 524 Laboratory technician programmes  
 524 Laboratory technology  
 380 Labour law  
 862 Labour protection  
 862 Labour security  
 862 Labour welfare (safety)  
 581 Landscape architecture  
 622 Landscape gardening  
 223 Language maintenance  
 222 Languages, dead  
 222 Languages, foreign  
 223 Languages, native  
 215 Lapidary and jewellery  
 814 Laundry  
 380 Law  
 861 Law enforcement  
 213 Lay-out  
 542 Leather goods maker  
 542 Leather goods production  
 542 Leather processing  
 542 Leather trades programmes  
 380 Legal practice  
 346 Legal secretary programmes  
 380 Legal studies  
 812 Leisure and tourism  
 322 Librarianship training  
 322 Library programmes  
 861 Life guarding  
 090 Life orientation programmes  
 421 Life sciences  
 421 Limnology  
 222 Linguistics, foreign languages  
 223 Linguistics, native language  
 080 Literacy  
 225 Literature history  
 211 Lithography

345 Local public administration  
 521 Locksmith and safe repairer  
 226 Logic  
 345 Logistic management

## **M**

314 Macro economics  
 840 Mail operations  
 622 Maintaining sports turf  
 520 Maintenance engineering (broad programmes)  
 815 Make-up  
 215 Making of musical instruments (not industrial)  
 345 Management of education  
 345 Management science  
 345 Management skills  
 346 Management support services  
 815 Manicure  
 624 Mariculture  
 525 Marine construction  
 443 Marine science  
 525 Maritime engineering  
 342 Market research  
 342 Marketing  
 582 Mason and tile setting  
 582 Masonry  
 321 Mass communication (wording and content)  
 815 Massage (beauty)  
 726 Massage (medical)  
 520 Materials technology  
 462 Mathematical (theoretical) statistics  
 461 Mathematics  
 541 Meat processing  
 521 Mechanical engineering  
 521 Mechanical trades programmes  
 213 Media techniques  
 725 Medical laboratory technology  
 721 Medical science  
 346 Medical secretary programmes  
 725 Medical technology  
 721 Medical training  
 721 Medicine  
 225 Medieval and renaissance studies  
 726 Mental health services  
 342 Merchandising  
 521 Metal casting and patternmaking  
 521 Metal fitting, turning and machining  
 521 Metal trades programmes  
 521 Metallurgical engineering  
 521 Metallurgical technology  
 443 Meteorology  
 421 Microbiology  
 521 Micromechanics  
 723 Midwifery  
 863 Military science  
 544 Mineral technology  
 443 Mineralogy  
 544 Mining engineering

544 Mining technology  
 762 Mobbing and maltreatment  
 421 Molecular biology  
 226 Morals  
 223 Mother tongue programmes  
 723 Mothercraft nursing  
 525 Motorbike mechanics  
 525 Motorcycle engineering  
 213 Multimedia production  
 225 Museology  
 322 Museum documentation  
 212 Music  
 212 Music and the stage  
 215 Musical instruments (repairing and tuning)

## **N**

314 National accounts  
 852 National parks and wildlife management  
 863 National security  
 850 Natural resource use programmes  
 850 Natural resources conservation  
 852 Nature conservation  
 721 Naturopathic medicine  
 840 Nautical science  
 525 Naval engineering  
 840 Navigation technologies  
 215 Needle craft  
 814 Needlework (home)  
 481 Network administration  
 523 Network technology  
 721 Neurology  
 321 News reporting  
 851 Noise pollution control  
 380 Notary/Notary's practise  
 725 Nuclear medicine technologies  
 441 Nuclear physics  
 522 Nuclear, hydraulic and thermal energy  
 080 Numeracy  
 461 Numerical analysis  
 622 Nursery management (horticulture)  
 723 Nursing  
 723 Nursing aide/Orderly  
 146 Nursing teacher training  
 726 Nutrition/dietetics  
 421 Nutrition science  
 726 Nutrition and dietetics

## **O**

721 Obstetrics and gynaecology  
 862 Occupational health and industrial hygiene  
 862 Occupational health and safety  
 726 Occupational therapy  
 443 Ocean life sciences  
 443 Oceanography  
 724 Odontology  
 346 Office automation

- 345 Office management  
 544 Oil and gas extraction  
 524 Oil refining  
 524 Oil/gas/petrochemicals processing  
 621 Olive growing  
 721 Oncology  
 481 Operating systems  
 346 Operation of office machines  
 461 Operations research  
 721 Ophthalmics  
 721 Ophthalmology  
 725 Optical lens making  
 725 Optical prosthetics/lenses  
 725 Optical technology  
 441 Optics  
 726 Optometry  
 621 Orchards construction  
 442 Organic chemistry  
 347 Organisation at work  
 345 Organisational theory and behaviour  
 421 Ornithology  
 724 Orthodontics  
 725 Orthopaedic prosthetics  
 726 Osteopathy
- P**
- 721 Paediatrics  
 211 Painting (art)  
 582 Painting and wall covering  
 443 Palaeontology  
 525 Panel beating  
 543 Paper manufacturing and processing  
 380 Para-legal studies  
 421 Parasitology  
 541 Pastry cooking  
 721 Pathology  
 313 Peace and conflict studies  
 142 Pedagogical sciences (education)  
 815 Pedicure  
 542 Pelt worker  
 343 Pension insurance  
 345 Performance appraisal  
 212 Performing arts  
 090 Personal career planning  
 090 Personal development  
 345 Personnel administration  
 345 Personnel management  
 442 Petrology  
 421 Pharmacology  
 727 Pharmacy  
 223 Philology (native language)  
 226 Philosophy  
 211 Philosophy of art  
 213 Photo developing  
 213 Photography  
 146 Physical education teacher training  
 813 Physical training (sports)  
 441 Physics  
 721 Physiology  
 726 Physiotherapy  
 215 Picture framing  
 621 Pig farming  
 582 Pipe fitting  
 441 Planetary sciences  
 524 Plant and machine operation (processing)  
 582 Plastering (building)  
 543 Plastic manufacturing  
 721 Plastic surgery  
 582 Plumbing  
 861 Police work  
 861 Policing studies  
 314 Political economy  
 313 Political history  
 313 Political science  
 313 Politics  
 442 Polymer chemistry  
 090 Positive thinking  
 146 Post-school teacher training  
 840 Postal service  
 621 Poultry husbandry  
 522 Power production  
 522 Powerline installation and maintenance  
 140 Practical pedagogical courses  
 143 Pre-primary teacher training  
 521 Precision mechanics  
 090 Presentation technique  
 721 Preventive and social medicine  
 144 Primary teaching  
 213 Printing  
 213 Printing machining  
 861 Prison work  
 462 Probability theory  
 524 Process technology  
 622 Production of ornamental plants  
 481 Programming (computer)  
 481 Programming languages (Visual Basic, C++ etc.)  
 341 Property sales  
 725 Prosthetic technology  
 723 Psychiatric nursing  
 721 Psychiatry  
 311 Psychoanalysis  
 311 Psychology  
 311 Psychotherapy  
 345 Public administration  
 345 Public and institution management  
 720 Public health programmes  
 342 Public relations  
 861 Public security  
 090 Public speaking  
 321 Publishing (dissemination of messages)  
 213 Publishing design  
 341 Purchasing  
 341 Purchasing, procurement and contracts

**Q**

347 Quality assurance  
 520 Quality control (technical)  
 345 Quality management  
 582 Quantity surveying  
 544 Quarry supervision

**R**

621 Race horse care  
 213 Radio and TV production  
 725 Radiography  
 725 Radiology technology  
 725 Radiotherapy  
 840 Railway operations  
 544 Raw material extraction  
 341 Real-estate business  
 346 Receptionist training  
 213 Recorded music production  
 812 Recreation and leisure  
 812 Recreation management  
 345 Recruitment  
 851 Recycling  
 726 Reflexology  
 522 Refrigeration programmes  
 853 Refuse collection  
 853 Refuse/sewage disposal  
 312 Regional cultures  
 726 Rehabilitation  
 221 Religion  
 221 Religious history  
 221 Religious studies  
 341 Retailing  
 582 Road building  
 840 Road motor vehicle operations  
 523 Robotics  
 582 Roof fixing  
 543 Rubber processing  
 581 Rural development  
 621 Rye and wheat growing

**S**

221 Sacred books, study of  
 542 Saddlery  
 342 Sales and marketing  
 341 Sales representatives  
 815 Salon services (beauty therapy)  
 582 Sanitation (building)  
 853 Sanitation, community  
 582 Scaffolding work  
 211 Sketching (art)  
 213 Screen printing  
 211 Sculpture  
 840 Seamanship  
 840 Seamen's programmes  
 222 Second languages

145 Secondary teaching  
 346 Secretarial programmes  
 861 Security and loss prevention services  
 861 Security guarding  
 443 Seismology  
 090 Self esteem skills  
 090 Self-confidence  
 222 Semantics, foreign languages  
 223 Semantics, native language  
 814 Sewing (home)  
 542 Sewing (industrial)  
 621 Sheep farming  
 521 Sheetmetal working  
 624 Shellfish breeding  
 840 Ship operation  
 525 Shipbuilding  
 542 Shoe production  
 542 Shoe, boot and leather repairing  
 542 Shoemaking  
 346 Shorthand  
 223 Sign language  
 213 Silk screen printing  
 215 Silversmithing  
 080 Simple literacy  
 542 Skins and leather production  
 312 Social anthropology  
 762 Social care  
 090 Social competence  
 312 Social conflict theory  
 312 Social geography  
 343 Social insurance  
 762 Social policy  
 762 Social practice  
 310 Social sciences  
 762 Social theory (applied)  
 762 Social work (welfare)  
 312 Sociology  
 542 Soft furnishings  
 482 Software for calculating (spreadsheets)  
 482 Software for data processing  
 482 Software for desktop publishing  
 482 Software for word processing  
 481 Software localisation  
 481 Software testing  
 850 Soil and water conservation  
 621 Soil and water technician programmes  
 621 Soil fertility  
 621 Soil science  
 522 Solar energy  
 213 Sound and vision  
 213 Sound technique  
 441 Space science  
 144 Special education teaching  
 145 Special subject teaching  
 223 Speech and rhetorical studies (native language)  
 726 Speech pathology and therapy  
 542 Spinning  
 813 Sport leadership

813 Sport trainer training  
 813 Sports  
 813 Sports coaching  
 622 Sports grounds maintenance  
 813 Sports instructor training  
 214 Stage designing  
 345 Start your own business-courses  
 462 Statistics  
 521 Steel production  
 346 Stenography  
 840 Stewardess/steward training (air)  
 343 Stock-broking  
 341 Stock-keeping  
 721 Stomatology  
 215 Stone carving (craft)  
 543 Stone cutting  
 582 Stonemasonry  
 853 Street cleaning  
 862 Stress at work  
 581 Structural architecture  
 582 Structural engineering  
 721 Surgery  
 462 Survey design  
 462 Survey sampling  
 581 Surveying  
 346 Switchboard operating  
 543 Synthetic fibre manufacturing

## T

542 Tailoring  
 344 Tax accounting  
 140 Teacher education  
 140 Teacher training  
 146 Teacher training in arts and crafts  
 146 Teacher training in commercial subjects  
 146 Teacher training in music  
 146 Teacher training in nursing  
 146 Teacher training in technical subjects  
 145 Teacher training, theoretical subjects  
 146 Teacher training, physical training  
 146 Teacher training, vocational subjects  
 090 Teamwork  
 582 Technical drawing  
 146 Technical teaching  
 500 Technology  
 523 Telecommunication technology  
 341 Telephone selling  
 523 Television and radio repairing  
 542 Textile technique  
 542 Textile trades programmes  
 542 Textiles, clothing and footwear  
 212 Theatre  
 214 Three dimensional design  
 543 Timber technology  
 090 Time management  
 541 Tobacco processing  
 521 Tool and die making

581 Topography  
 812 Tourism  
 812 Tourist trades programmes  
 581 Town and country planning  
 581 Town and regional planning  
 581 Town planning  
 421 Toxicology  
 347 Trade union courses (general)  
 345 Training management  
 721 Training of doctors  
 146 Training of instructors in companies etc.  
 721 Training of physicians  
 146 Training of trainers  
 222 Translation programmes  
 840 Transport programmes  
 812 Travel agency services  
 812 Travel and tourism  
 812 Travel services  
 840 Truck driving  
 622 Turf cultivation  
 622 Turf management  
 213 Type-setting  
 346 Typing

## U

813 Umpires and other sports officials  
 542 Upholstery  
 581 Urban planning  
 581 Urban studies

## V

525 Varnishers/sprayers  
 621 Vegetable plantation  
 525 Vehicle and motor engineering  
 525 Vehicle building  
 525 Vehicle diagnostics  
 525 Vehicle electricity  
 525 Vehicle mechanics  
 525 Vehicle painting  
 525 Vehicle repairing  
 525 Vehicle trimming  
 582 Ventilation (building)  
 640 Veterinary assisting  
 640 Veterinary medicine  
 640 Veterinary science  
 621 Vineyard construction  
 421 Virology  
 621 Viticulture  
 762 Vocational counselling  
 762 Vocational guidance  
 726 Vocational rehabilitation  
 146 Vocational teacher training  
 443 Vulcanology

**W**

- 811 Waiting and bar service
- 863 War theory
- 341 Ware-housing
- 521 Watchmaking
- 851 Water pollution control
- 853 Water supply (service)
- 582 Water supply and sewerage engineering
- 582 Water technology and engineering
- 215 Weaving (craft)
- 542 Weaving (industrial)
- 521 Welding
- 341 Wholesaling
- 815 Wig making
- 852 Wildlife management
- 852 Wildlife ranger studies
- 214 Window dressing
- 621 Wine growing
- 541 Wine production
- 541 Wine science
- 541 Wine storing/maturing
- 312 Women studies
- 543 Wood machining and turning
- 543 Wood technology
- 215 Woodcarving
- 543 Woodwork trades programmes
- 543 Woodworking and carpentry
- 542 Wool science
- 347 Work development
- 862 Work environment
- 347 Working life

**X**

- 725 X-ray technology (medical)

**Y**

- 761 Youth recreation programmes
- 761 Youth services
- 761 Youth worker programmes

**Z**

- 421 Zoology